



Report of

Land Information New Zealand:
Toitu te whenua

for the year ended

30 June 2001

*Presented to the House of Representatives pursuant to section 39 of the
Public Finance Act 1989*

Land Information New Zealand
Toitu te whenua
Wellington

Hon Matt Robson
Minister for Land Information,
Wellington

I have the honour to present to you the annual report
of Land Information New Zealand for the year ended
30 June 2001.

A handwritten signature in black ink, appearing to read 'Russ Ballard', with a long horizontal flourish extending to the right.

Dr Russ Ballard
Chief Executive
Land Information New Zealand

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PURPOSE STATEMENT

The purpose of Land Information New Zealand is to:

- provide policy advice to the Minister for Land Information on matters concerning land, seabed and property information;
- ensure the integrity and consistency of property valuations for rating purposes;
- maintain the survey system network which provides spatial support for the State guarantee of title and the topographic and hydrographic databases;
- maintain the land titles register which provides a true and up-to-date picture of the ownership of freehold land and to minimise any risks to the State guarantee of title;
- manage the Crown's collective interest in land and property (outside the conservation estate) including acquisition, administration, disposal, Crown liabilities in land and property and assistance in the settlement of Treaty claims through the utilisation of surplus Crown land; and
- maintain and enhance the core topographic and hydrographic databases.

VISION STATEMENT

WE WILL PROVIDE WORLD CLASS LAND AND SEABED INFORMATION SERVICES THAT WILL:

- ensure the security of New Zealand land rights and interests;
- enable the people of New Zealand to fully enjoy the benefits of our land and seabed resources; and
- meet (and often exceed) the expectations of Government and our other customers.

TO ACHIEVE THIS, WE WILL:

- provide a challenging and satisfying workplace for our people;
- develop an action orientated and responsive customer perspective;
- act with integrity and honesty - “walk the talk”;
- empower people and instil a strong emphasis on personal responsibility;
- encourage “team” thinking over factional interests; and
- encourage creativity and excellence by supporting initiative, and valuing differences.

Our systems on performance, training and development, and open communication will reinforce these.

WE WILL DELIVER OUR SERVICES AND PRODUCTS WITH INTEGRITY AND PRIDE.

RELEVANT GOVERNMENT OUTCOMES

Government Outcomes for LINZ

The core outcomes the Government has set for the department are:

Outcome One

- the on-going delivery of an efficient regulatory framework that establishes;
 - parameters for definition and dealing in land property rights, and
 - standards and specifications for provision of core land data.

Outcome Two

- the establishment of clearly defined, marketable and secure land property rights, and maintenance of the resulting records to underpin economic activity in New Zealand.

Outcome Three

- the efficient management of Crown land related liabilities and responsibilities through either;
 - efficient management and disposal of surplus Crown land assets and land related liabilities, or
 - efficient oversight and/or management of Crown land purchase and disposal regulatory instruments.

Outcome Four

- the on-going maintenance of publicly available core geographic information that supports the constitutional framework, national security and emergency services responses.

Key Government Goals

The Key Government Goals that LINZ contributes to are:

- Strengthen national identity and uphold the principles of the Treaty of Waitangi;
- Grow an inclusive, innovative economy for the benefit of all;
- Restore trust in Government and provide strong social services; and
- Protect and enhance the environment.

Links Between Department Outputs, Government Outcomes for the Department and Government Strategic Framework

Output Class	Outcomes (see pg 7)	Government Strategic Framework
Policy Advice	Outcomes one, two, three and four.	<p>Contributes to the Government's goals to:</p> <ul style="list-style-type: none"> • strengthen national identity and uphold the principles of the Treaty of Waitangi; • grow an inclusive, innovative economy for the benefit of all; • restore trust in Government and provide strong social services; and • protect and enhance the environment <p>through the review and amendment of legislation administered by the department and the provision of high quality policy advice on land and seabed information matters.</p>
Office of the Valuer-General	Outcomes one and two.	<p>Contributes to the Government's goals to:</p> <ul style="list-style-type: none"> • grow an inclusive, innovative economy for the benefit of all; and • restore trust in Government and provide strong social services <p>through the development of best-practice standards and the undertaking of compliance audits to ensure that the system of property valuation for rating purposes is fair and consistent.</p>

Output Class	Outcomes (see pg 7)	Government Strategic Framework
Survey System	Outcomes one, two and four.	<p>Contributes to the Government's goals to:</p> <ul style="list-style-type: none"> • grow an inclusive, innovative economy for the benefit of all; and • restore trust in Government and provide strong social services <p>by the provision of an accurate spatial definition framework for land property rights and geographic information which is continually reviewed, enhanced and maintained to a consistent standard.</p>
Land Records System	Outcomes one, two and four.	<p>Contributes to the Government's goals to:</p> <ul style="list-style-type: none"> • grow an inclusive, innovative economy for the benefit of all; and • restore trust in Government and provide strong social services <p>through the provision of an accurate up-to-date record of private land property rights and ensuring public access to the data.</p>
Crown Property Management and Disposal Services	Outcomes one and three.	<p>Contributes to the Government's goals to:</p> <ul style="list-style-type: none"> • strengthen national identity and uphold the principles of the Treaty of Waitangi; • protect and enhance the environment; and • restore trust in Government and provide strong social services <p>by providing oversight of the Crown's land related liabilities and responsibilities (outside the conservation estate).</p>
Topographic and Hydrographic Information System	Outcomes one and four.	<p>Contributes to the Government's goals to:</p> <ul style="list-style-type: none"> • grow an inclusive, innovative economy for the benefit of all; • restore trust in Government and provide strong social services; and • protect and enhance the environment <p>through the provision of accurate up-to-date core land and seabed geographic information which is available to the public in the most efficient and cost-effective manner.</p>

CHIEF EXECUTIVE OFFICER'S OVERVIEW

Introduction

The year 2000/01 was LINZ's fifth year of operation. As appropriate for organisations which do strategic planning in five-year bites, our fifth year was one in which we were able to "tick off" our initial set of goals and set a new direction for the next five years.

All outputs and the significant tasks in the priority work programme in our purchase and performance agreements with the Minister for Land Information were achieved for the year and our financial results were within budget.

One of the department's major visible achievements this year was the effective implementation of **Landonline**, an automated system for land title and survey transactions, into the Dunedin and Christchurch regions. This resulted in the closure of branch offices in Invercargill, Nelson, Blenheim and Hokitika and the transfer of all functions previously carried out by those offices, together with the records held there, to the Dunedin and Christchurch offices and storage facilities. The implementation of **Landonline** continues in 2001/02 in the Wellington, Auckland and Hamilton regions.

Strategic Issues

LINZ has produced a new 5 year strategic business plan. It was time to rethink our future direction now that the 3 main items from our initial 5 year plan; **Landonline**, the Continental Shelf Claim and the review of the Public Works Act, have progressed to the point where we are now confident of a successful outcome. In addition, all the significant tasks in our other goals, including our organisational goals, have been completed.

An extensive internal and external consultation process enabled us to produce a new plan which clearly shifts LINZ from a processing and products agency to an information agency operating in an electronic environment. To underpin this new direction we produced a *Virtual Agency Strategy - Moving to eLINZ* and initiated work on a *Capability Strategy*.

E-Government activities

LINZ has made a significant contribution to e-Government activities. As Chief Executive, I am on the e-Government Advisory Board. We sponsored the Emergency Services spatial standards project, hosted the metadata project and were major participants in the e-billing, shared policy workspace and authentication projects. Our *Virtual Agency Strategy - Moving to eLINZ* will align LINZ's approach and direction with the Government's overall e-Government strategy.

The **Landonline** Programme

The **Landonline** Programme made significant progress during the year with highlights including:

- titles conversion was completed in the South Island;
- external clients were provided with access to CRS1 (stage 1 of **Landonline**) which allows remote searching and ordering of title and survey records, with over 200 signing up following 5 public launches;
- the Government agreed to proceed with CRS2 (stage 2 of **Landonline**) which will enable remote lodgement of survey and title transactions and a contract was let for the design and build of the software application;
- survey conversion continued despite the receivership of the major subcontractor;
- the forecast budget for **Landonline** is still under the 50th percentile of the project's funding model;
- staff appointments into the new **Landonline** structure occurred in the Christchurch, Wellington, Hamilton and Auckland offices (over 400 staff involved) without any personal grievances or public fuss. The process received a "highly commended" award from the Human Resources Institute of NZ; and
- Government approved the policy and drafting instructions for changes to the Land Transfer and Survey Acts to support CRS2.

The year was not without its issues however:

- the Terralink receivership set back the survey conversion project (which impacted on project costs and timeframes) and left us with debts to write off;
- the conversion contractor fell behind the titles conversion timeline creating difficulties in managing staff training and expectations, as well as the closure of offices and costs;

- South Island offices that had converted to **Landonline** had difficulty reaching the processing targets, leading to backlogs and complaints from users. The backlogs were cleared by year end but are likely to reoccur on the survey side (see Future Challenges and Opportunities on page 16); and
- the closure of branch offices, particularly in Nelson, produced adverse public reactions to the removal of paper records from their branch office locations. Considerable effort, both through Government and public communications, was spent in managing the reaction.

The Continental Shelf Project

The Continental Shelf project involves LINZ in the gathering and analysis of hydrographic and geophysical data to support a submission to the United Nations Convention on the Law of the Sea, seeking agreement to NZ's claim to the sea floor of our Continental Shelf.

The project had a very successful year with low fold seismic/bathymetric and deep seismic surveys completed within budget. The deep seismic survey represented the largest single contract for the project and the good result was achieved despite a significant deterioration on the NZ/US exchange rate, by prudent use of forward cover.

Review of the Public Works Act 1981

A discussion document for a comprehensive review of the Public Works Act 1981 was completed, and released publicly by the Minister for Land Information in December 2000. The publication of the document was followed by a series of hui and public meetings around the country about the review, which involved a cooperative effort from both regional and national office staff. By the closing date of 31 May 2001, 278 submissions had been received on the discussion document. These submissions were analysed and as at 30 June 2001, a report to Government was in preparation and the release of a summary of submissions was being planned.

Antarctic survey

New Zealand's first hydrographic survey in the Antarctic was successfully completed by NIWA under contract to LINZ. The outcome will improve the safety of tourist vessels in these hazardous waters. LINZ also implemented the first geodetic datum (by any country) in the Antarctic.

Achievements

The series of action steps that comprise the department's priority work programme for 2000/01 were organised under 4 key priorities derived from the Government strategic framework.

Achievement highlights by key priorities are shown below.

<p>KP 1</p>	<p><i>Investigate, develop and implement proposals for the removal of impediments to the effective management and development of Maori land which results from survey, valuation and title constraints.</i></p> <ul style="list-style-type: none"> • a Maori Land Liaison Committee involving the Department of Courts and Te Puni Kokiri and chaired by LINZ has been established and commenced a work programme developing and assessing options for resolving survey and title issues relating to multiple ownership of Maori land; • a report was completed for the Minister on options for transferring Crown owned shares in Maori land back to Maori. Te Puni Kokiri will assume responsibility for the Crown shares; • a Maori land information weblink was developed and launched on the LINZ internet website to assist Maori to more easily access relevant LINZ records; and • a scholarship was awarded to a Maori university student to be exposed to the work of LINZ.
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KP 2	<p><i>Develop and implement new innovative service delivery systems and legislative solutions for property rights and land and seabed administration which contribute to an adaptive economic infrastructure.</i></p> <ul style="list-style-type: none"> • Landonline was successfully implemented in the Dunedin and Christchurch regions; • as Landonline rolled out, LINZ branch offices were closed in Invercargill, Nelson, Blenheim and Hokitika and their functions and records transferred to the Dunedin and Christchurch offices; • the Government's agreement to let the contract to design and build CRS2 (stage 2 of Landonline) was obtained, the contract was let and design commenced; • proposed amendments to the Land Transfer Act and the Survey Act were developed and drafting commenced to provide for: <ul style="list-style-type: none"> - the electronic lodgement and processing of survey and title documents and data; and - a change to the occupational regulatory environment for cadastral surveyors; • a discussion document for a comprehensive review of the Public Works Act 1981 was developed, and released by the Minister for Land Information in December 2000, followed by hui and public meetings held around NZ to seek submissions; • the scope, principles and timeline for a review of the Land Act 1948 was developed and agreed with Cabinet; and • a new projection for topographic mapping was determined.
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<p>KP 3</p>	<p><i>Restore trust in Government by:</i></p> <ul style="list-style-type: none"> - <i>increasing and sustaining core knowledge management capability in order to better deliver our services (internal focus); and</i> - <i>leading opportunities and co-operating across the government sector to provide ready/easy access by communities to Government-held information (external focus).</i> <ul style="list-style-type: none"> • a <i>Virtual Agency Strategy - Moving to eLINZ</i> was developed to assist LINZ in implementing e-government initiatives and move to become an electronic virtual agency by 2004; • LINZ contributed to the following e-government initiatives: forms-on-line, the GUIDE framework project, core government standards for metadata, the authentication project and provided a test environment for the shared policy workspace and e-billing projects; • advice was provided to the Government and a decision made on the location of LINZ's paper records following the closure of branch offices and the provisions agreed for access to land information (including paper records) were implemented. These included on-line access to Landonline for registered users, a remote order facility to request copies of records through the LINZ internet site and requests by phone or fax. High-frequency access records were physically retained in the Christchurch and Dunedin offices and low-frequency access records stored off-site through facilities provided by Recall Ltd. Off-site records are available on request as part of the contract with Recall; and • a strategy to improve LINZ's responsiveness to Maori was developed and an implementation plan was established for the next 2 years.
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<p>KP 4</p>	<p><i>Protect and enhance the environment through the identification , management and registration of the Crown’s ownership responsibilities for land and seabed.</i></p> <ul style="list-style-type: none"> • an options paper was prepared in draft for the Minister with options for the future management of hydro lake beds; and • the deep seismic survey contract was completed and analysis of the collected data commenced for the Continental Shelf Project, which contributes to the information required for NZ’s submission to the United Nations Convention on the Law of the Sea.
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Future Challenges and Opportunities

Achieving our business goals and moving towards e-LINZ will be a demanding task. The following issues will require particular attention next year:

Landonline

The **Landonline** programme with its size and complexity will continue to face a range of issues with the scheduled implementation of CRS1 into our largest offices and especially as we look ahead to the implementation of CRS2 – which will provide for digital lodgement and electronic validation of routine transactions. The following specific issues and risks will need to be closely monitored and managed:

CRS1

- the timely conversion of survey and title records by the contractor, because delays impact on timelines and costs;
- managing the transition of the Wellington, Auckland and Hamilton offices from paper processing to **Landonline**, particularly managing the expectation of customers and pressure on staff adjusting to the new process;
- gaining acceptance and uptake by North Island users of the remote access opportunities available from the first stage of the programme;

- closure of the three remaining branch offices (Gisborne, Napier and New Plymouth) and disposition of paper records will continue to require careful management and good communication; and
- the 1998 estimates of staff numbers required to process survey plans (and potentially titles) in **Landonline** have proved to be optimistic and further analysis will be required to determine the short-term and ongoing extent of the potential resource problem.

CRS2

- enactment of amendments to the Land Transfer and Survey legislation are necessary to enable the implementation of CRS2 and timelines are critical;
- technical and administrative issues associated with security (use of digital certificates);
- retaining control over the scope and associated costs under pressure from stakeholders during the testing and piloting of the application;
- ensuring that acceptable training in the new application is provided for users of CRS2; and
- developing an equitable and acceptable set of fees and charges for CRS2 use, products and licences.

Public Works Act review

Policy positions developed as a result of the Public Works Act review consultation process are likely to be controversial with some communities of interest.

Moving to eLINZ

Resource level constraints (skills and funding) are likely to limit the rate of progress of implementing central e-government and our e-LINZ initiatives. In addition, funding restraints are likely to create difficulties for LINZ in recruiting critical skills in a rising labour market.



R Ballard
Chief Executive, Land Information New Zealand

CORPORATE INFORMATION/MANAGEMENT OF THE ORGANISATION

Human Resource Management

Human resource activity over the last twelve months has focussed on the ongoing development of human resource systems and data to provide quality information for management. Particular emphasis was on supporting the change management processes for the **Landonline** project.

The reward and recognition policy framework developed last year to support the changing culture and skills required by the department has been successfully implemented. The department's policies and standards were updated to comply with the Employment Relations Act 2000 and the Protected Disclosures Act 2000. The LINZ Code of Conduct was reviewed and updated based on public service values, staff input and outcomes from the Standards Board, with all staff attending seminars on the code.

The department's Senior Management Programme supported two senior managers to attend a Harvard course on Leadership in the 21st century and four managers to attend the Monash Mt Eliza Executive Management Development Course in Australia.

Performance pay and salary increases during the last three years have generally been able to be accommodated by productivity gains associated with process improvements and restructuring initiatives. However restructuring over the next two years will be associated with the implementation of the **Landonline** programme for which productivity gains have been captured in the business case, (i.e. already taken out of the forecasted baselines). Increasing capability to meet the new **Landonline** and e-environment, and static budget baselines for personnel costs will provide a challenge to keep departmental salaries competitive within both the public and private sectors.

Information Management

The major area of focus has been supporting the rollout of **Landonline** throughout the country, including the required upgrades of IT infrastructure and the establishment of the solutions team to support remote users of **Landonline**. While the solutions team was initially set up to support external users of **Landonline** it evolved during the year to become a one-stop shop for all LINZ IT related questions and issues and a provider of internal business solutions. The solutions team is continually improving its processes to maximise internal efficiencies and to facilitate more proactive management of IT issues.

In 2000/01 the department has worked to implement e-government through the development of the *Virtual Agency Strategy - Moving to eLINZ* and via underlying implementation initiatives. A project has been initiated to redevelop the LINZ Internet site to give it a customer focus, the library has been realigned to focus on electronic resources and a resource directory and plan have been developed to facilitate the implementation of the e-government metadata standard.

Financial Management

In 2000/01 the department continued to implement its financial management strategy which commenced with the three-year budget model introduced in 1999/00. In December 2000, an output class review was commenced with the aim of ensuring that LINZ's strategic initiatives for the next five years were able to be prioritised and funded from within baseline. The process, which includes the development of a prioritisation methodology and recommendations for a more effective output structure, is expected to be completed in the 2001/02 financial year for implementation from 2002/03.

Quantitative risk analysis is now embedded as a standard analytical tool within the department. The methodology was successfully piloted on **Landonline**. Its use has now expanded to all other areas where uncertainty needs to be allowed for, including liability claims and surplus government property sales targets.

The methodology received a KPMG Public Sector Innovations award and has been recommended as good practice by the Office of the Auditor General.

There was constant monitoring of the volatile exchange rates during the year. Forward cover was bought to secure an acceptable exchange rate after analysis showing the decline of the New Zealand dollar against the US dollar was not likely to recover in time for major payments due for the Continental Shelf Project.

Risk Management

During the last year the department has continued the work done in previous years on risk management including the review of the LINZ risk framework and updating risk profiles and management plans for all business groups.

Property Management and Asset Utilisation

During 2000/01 the department continued to review its accommodation requirements and opportunities. Further rationalisation saw the retirement of more office space in Wellington that was subsequently sublet. A business case for the rationalisation of LINZ's Auckland regional office accommodation was prepared with relocation planned for 2001/02 in concert with the implementation of **Landonline** in the region.

The department reviewed its purchasing practice and has implemented more leasing arrangements to counter the high degree of obsolescence and to provide for short-term assets required during the **Landonline** project.

Maori Responsiveness

In addition to its working relationships with Maori as part of its normal day to day business, the department has undertaken the following during the past year:

- developed and implemented a strategy for improving LINZ's responsiveness to Maori;
- provided introductory Treaty of Waitangi training for new staff;
- provided opportunities for Maori staff members to further their educational qualifications through selected courses and the Te Aratau programme;
- continued the Mauriora Ki Te Ao programme and awarded one Maori scholarship; and
- held an annual national hui for Maori staff and supported a LINZ whanau group.

Equal Employment Opportunities

The department continues to meet its EEO 2005-2010 targets. A survey of all LINZ managers has been completed to support the delivery of these targets. LINZ is now part of the Government's mainstream programme.

Industrial Relations

As part of the two-year collective contract settlement signed on 14 April 2000 the Public Service Association and LINZ signed a new agreement to formalise the existing partnership between the two organisations. The new protocols set down guidelines for partnership between the parties and will be used as a basis for joint working parties on remuneration and retirement. The protocols recognise the principles of good faith and will provide a platform for developing a LINZ/PSA Partnership for Quality Agreement.

STATEMENT OF RESPONSIBILITY

In terms of sections 35 and 37 of the Public Finance Act 1989, I am responsible, as Chief Executive of Land Information New Zealand, for the preparation of Land Information New Zealand's financial statements and the judgements made in the process of producing those statements.

I have the responsibility of establishing and maintaining, and I have established and maintained, a system of internal control procedures that provide reasonable assurance as to the integrity and reliability of financial reporting.

In my opinion, these financial statements fairly reflect the financial position and operations of Land Information New Zealand for the year ended 30 June 2001.



Dr R Ballard
Chief Executive
Land Information New Zealand
28 September 2001

Countersigned by:



Y W Ho
Acting Chief Financial Officer
Land Information New Zealand
28 September 2001

**Report of the Audit Office
To the Readers of Financial Statements of
Land Information New Zealand
For the year ended 30 June 2001**

We have audited the financial statements on pages 25 to 68 and page 71. The financial statements provide information about the past financial and service performance and financial position of Land Information New Zealand and its financial position as at 30 June 2001. This information is stated in accordance with the accounting policies set out on pages 56 to 60.

Responsibilities of the Chief Executive

The Public Finance Act 1989 requires the Chief Executive to prepare financial statements in accordance with generally accepted accounting practice which fairly reflect the financial position of Land Information New Zealand as at 30 June 2001, the results of its operations and cash flows and service performance achievements for the year ended 30 June 2001.

Auditor's Responsibilities

Section 38(1) of the Public Finance Act 1989 requires the Audit Office to audit the financial statements presented by the Chief Executive. It is the responsibility of the Audit Office to express an independent opinion on the financial statements and report its opinion to you.

The Controller and Auditor-General has appointed W D Allen of Ernst & Young to undertake the audit.

Basis of Opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial statements. It also includes assessing:

- the significant estimates and judgements made by the Chief Executive in the preparation of the financial statements; and
- whether the accounting policies are appropriate to Land Information New Zealand circumstances, consistently applied and adequately disclosed.

We conducted our audit in accordance with generally accepted auditing standards, including the Auditing Standards issued by the Institute of Chartered Accountants of New Zealand. We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements and performance information are free from material misstatements, whether caused by fraud or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements and performance information.

Ernst & Young have undertaken a consulting assignment in respect to the Department's real estate strategy. Other than in our capacity as auditor acting on behalf of the Controller and Auditor-General and provider of consulting advice, we have no relationship with or interests in Land Information New Zealand.

Unqualified Opinion

We have obtained all the information and explanations we have required.

In our opinion the financial statements of Land Information New Zealand on pages 25 to 68 and page 71:

- comply with generally accepted accounting practice; and
- fairly reflect:
 - the financial position as at 30 June 2001;
 - the results of its operations and cash flows for the year ended on that date; and
 - the service performance achievements as measured in relation to the performance targets and other measures adopted for the year ended on that date.

Our audit was completed on 28 September 2001 and our unqualified opinion is expressed as at that date.



W D Allen
Ernst & Young
On behalf of the Controller and Auditor-General
Wellington, New Zealand

PERFORMANCE INFORMATION

Statement of Objectives and Service Performance

Output Class D1 - Policy Advice

Outcome

The outputs produced under this class of outputs assisted the department in working towards meeting the four outcomes that the Government has set for it. They are:

- The on-going delivery of an efficient regulatory framework that establishes:
 - parameters for definition and dealing in land property rights; and
 - standards and guidelines for provision of land data;
- The establishment of clearly defined, marketable and secure land property rights, and maintenance of the resulting records, to underpin economic activity in New Zealand;
- The efficient management of Crown land related liabilities and responsibilities through either:
 - efficient management and disposal of surplus Crown land assets and land related liabilities; or
 - efficient oversight and/or management of Crown land purchase and disposal regulatory instruments; and
- The ongoing maintenance of publicly available core geographic information that supports the constitutional framework, national security and emergency services responses.

Description

The outputs the Minister for Land Information purchased from the department were policy advice relating to survey, land and rating valuation regulation, the survey system, land titles services, Crown property management services, topographic and hydrographic services, the production of accountability documents and support for draft replies to his ministerial correspondence and answers to parliamentary questions.

Projected Performance	Performance Achieved
<i>Quantity -</i>	
<ul style="list-style-type: none"> Policy advice will be delivered to the Minister according to an agreed work programme which will include any projects specified by the Minister, Cabinet and Cabinet Committees. 	<p>6 of 13 projects completed. Four projects continue in accord with Cabinet decisions. One project was discontinued and one deferred to 2001/02 with the approval of the Minister. One project remains under action.</p>
<ul style="list-style-type: none"> 250 (est) Ministerials will be processed. (Range 180 - 320) 	<p>309 Ministerials were processed.</p>
<ul style="list-style-type: none"> 40 (est) Written answers to parliamentary questions will be supplied. (Range 20 - 60) 	<p>122 questions were received and answered.</p>

Projected Performance	Performance Achieved
<i>Quality -</i>	
<ul style="list-style-type: none"> All policy advice and other reports will be to the departmental policy advice/ministerial communication standards described in Appendix A of the departmental purchase agreement. 	<p>All standards complied with.</p>
<ul style="list-style-type: none"> Land Information New Zealand will seek a written response every six months from the Minister on its performance against those quality standards. 	<p>Written responses sought. The Minister responded that the quality of LINZ's policy advice and ministerial correspondence was "very good".</p>
<ul style="list-style-type: none"> 95% of the department's policy advice will be acceptable to the Minister's office, Cabinet office or Cabinet Committees, without amendment. 	<p>All policy advice was acceptable without amendment.</p>

- 95% of responses to ministerial correspondence will be acceptable for the Minister's signature, without amendment. 99% of responses to ministerial correspondence were accepted without amendment.
- 100% of base data in answers to Parliamentary Questions will be accurate. All base data was accurate.

Projected Performance

Performance Achieved

Timeliness -

- All reports, correspondence and verbal advice, unless otherwise agreed with the Minister, will be delivered within the agreed or statutory timeframe. With the exception of one project which is still under action, all policy advice met agreed deadlines.
- Ministerial communication will be provided to the Minister's office within 10 working days or by a date agreed with the Minister. 99% of replies were provided by the date agreed with the Minister's office.

Financial Performance

30/6/00 Actual \$000		30/6/01 Actual \$000	30/6/01 Voted \$000
1,744	Revenue Crown	1,857	1,911
1,744	Total Revenue	1,857	1,911
1,737	Total Expenses	1,855	1,911
7	Net Surplus/(Deficit)	2	0
1,955	Appropriation ¹	2,087	2,150

¹ See page 55 for more information about appropriations.

Output Class D2 - Office of the Valuer General

Outcome

The outputs produced under this class of outputs assisted the department in meeting the four outcomes that the Government has set for it, with specific relevance to the following outcomes:

- the on-going delivery of an efficient regulatory framework that establishes:
 - parameters for definition and dealing in land property rights; and
 - standards and specifications for provision of core land data; and
- the establishment of clearly defined, marketable and secure land property rights, and maintenance of the resulting records to underpin economic activity in New Zealand.

Description

The outputs the Minister purchased from the department included:

- the development, review and issue of standards for rating valuations;
- provision of compliance audits to ensure that all work undertaken complied with those standards; and
- certification to local authorities that valuations for rating purposes met the minimum standards.

Projected Performance	Performance Achieved
<i>Quantity</i>	
<ul style="list-style-type: none"> • All projects in the agreed 2000/01 priority work programme will be completed. 	<p>The Valuer-General had no projects in the priority work programme.</p>
<ul style="list-style-type: none"> • 7 (est) standards and guidelines developed, reviewed and implemented, (range is 7 - 10) 	<p>All the Rating Valuations Rules (45 rules under 7 headings) were reviewed and reissued.</p>
<ul style="list-style-type: none"> • 136 (est) compliance audits undertaken. (range is 120 – 140) 	<p>115 compliance audits were completed. 29 compliance audits were commenced.</p>

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|--|---|
| <ul style="list-style-type: none"> • An annual audit work programme for 2000/01 will be prepared. | <p>An annual audit programme was prepared.</p> |
| <ul style="list-style-type: none"> • All services to the Valuers Registration Board required by legislation will be provided. | <p>All required services were provided including:</p> <ul style="list-style-type: none"> - 8 board meetings organised; - 6 sets of examinations interviews organised for applicants; and - 34 investigation reports completed. |

Projected Performance

Performance Achieved

Quality

- | | |
|--|---|
| <ul style="list-style-type: none"> • LINZ will seek written responses from local authorities each year on the effectiveness of the standards in use. | <p>A survey of local authorities and valuation service providers was completed in June 2001. The OVG performance was highly regarded.</p> |
| <ul style="list-style-type: none"> • All standards and guidelines will be assessed by Risk & Quality Assurance in accordance with the agreed programme for the achievement of : <ul style="list-style-type: none"> - reduction of risk to the Crown; and - minimum compliance costs. | <p>An audit was conducted by Risk and Quality Assurance and all recommendations of the audit were incorporated into the process.</p> |
| <ul style="list-style-type: none"> • All compliance audit reports will be in accordance with the valuation audit programme such that external review will be possible. | <p>All audit reports were in accordance with the annual audit programme and able to be reviewed externally.</p> |
| <ul style="list-style-type: none"> • All services to the Valuers Registration Board will be provided in accordance with the SLA between the board and the VG. | <p>All services were provided in accordance with the SLA.</p> |

Projected Performance**Performance Achieved***Timeliness*

- | | |
|---|--|
| <ul style="list-style-type: none"> • Standards and guidelines will be developed, reviewed or implemented in accordance with the timeframes in the Valuer-General's business plan. • All compliance audit reports will be finalised within the timeframes within the Valuation Audit Programme. • The annual audit programme for 2001/02 will be developed by 30 June 2001. • All services to the Valuers Registration Board will meet the timeframes agreed in the SLA. | <p>The Valuer-General's Rules were reviewed in line with the timeframes in the business plan.</p> <p>All compliance audit reports were issued by the timeframes in the annual audit programme.</p> <p>The audit programme was developed by 30 June 2001.</p> <p>All services were provided within the timeframes in the SLA.</p> |
|---|--|

Financial Performance

30/6/00 Actual \$000	30/6/01 Actual \$000	30/6/01 Voted \$000
543 Revenue Crown	52	52
1,348 Other Revenue	1,451	1,555
1,891 Total Revenue	1,503	1,607
1,779 Total Expenses	1,499	1,601
112 Net Surplus/(Deficit)	4	6
2,015 Appropriation ²	1,687	1,801

² See page 55 for more information about appropriations.

Output Class D3 - Survey System

Outcome

The outputs produced under this class of outputs assisted the department in meeting the four outcomes that the Government has set for it, with specific relevance to the following outcomes:

- the on-going delivery of an efficient regulatory framework that establishes:
 - parameters for definition and dealing in land property rights; and
 - standards and specifications for provision of core land data;
- The establishment of clearly defined, marketable and secure land property rights, and maintenance of the resulting records, to underpin economic activity in New Zealand; and
- The ongoing maintenance of publicly available core geographic information that supports the constitutional framework, national security and emergency services responses.

Description

The outputs the Minister purchased from the department included the development, review and implementation of standards to support the survey system infrastructure and compliance audits to ensure the work undertaken complied with those standards.

Projected Performance

Performance Achieved

Quantity

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|---|--|
| <ul style="list-style-type: none"> • All projects in the 2000/01 agreed priority work programme are completed. | <p>All 3 projects in the priority work programme for 2000/01 were completed.</p> |
| <ul style="list-style-type: none"> • 6 (est) standards and guidelines developed or reviewed and implemented (range 4 - 8). | <p>6 standards were revised and 1 new standard developed.</p> |
| <ul style="list-style-type: none"> • 25 (est) compliance audits will be undertaken.
(range is 20 - 30). | <p>16 audits were completed (9 geodetic, 7 cadastral). 6 audits were deferred to 2001/02 because of impacts on resources resulting from the implementation of Landonline.</p> |
| <ul style="list-style-type: none"> • a service delivery work programme for 2001/02 will be developed. | <p>The service delivery work programme was developed.</p> |

Projected Performance	Performance Achieved
<i>Quality</i>	
<ul style="list-style-type: none"> All reports on the projects in the agreed 2000/01 priority work programme will meet the departmental policy advice/ministerial communications standards as described in Appendix A of the department's purchase agreement. 	All reports on the projects met the agreed quality standards.
<ul style="list-style-type: none"> All standards and guidelines will be assessed by Risk & Quality Assurance in accordance with the agreed programme for the achievement of : <ul style="list-style-type: none"> - reduction of risk to the Crown; and - minimum compliance costs. 	An audit conducted by Risk and Quality Assurance found no significant issues.
<ul style="list-style-type: none"> All compliance audit reports (and supporting information) will be in accordance with the terms of reference such that external review will be possible. 	All compliance audit reports were in accordance with the terms of reference and are capable of external review.
<ul style="list-style-type: none"> The 2001/02 service delivery work programme will clearly demonstrate the characteristics of purpose, consultation, practicality and presentation. 	Programme provided clearly demonstrated the characteristics required.

Projected Performance	Performance Achieved
<i>Timeliness</i>	
<ul style="list-style-type: none"> All 2000/01 priority work programme projects will be completed in accordance with the dates specified in that work programme. 	All 3 projects were completed by the specified dates.
<ul style="list-style-type: none"> All standards and guidelines developed, reviewed and implemented will be in accordance with the timeframes in the SG's business plan. 	All standards were completed within the timeframes in the business plan.

- All compliance audit reports will be finalised within the timeframes set in the terms of reference for each audit.

All audit reports were completed within the set timeframes.
- The 2001/02 annual work programme will be finalised and delivered to the General Manager Contracts by 31 December 2000.

The annual work programme was delivered to the General Manager Contracts on 18 December 2000.

Financial Performance

30/6/00 Actual \$000		30/6/01 Actual \$000	30/6/01 Voted \$000
1,623	Revenue Crown	1,799	1,799
1,623	Total Revenue	1,799	1,799
1,544	Total Expenses	1,728	1,731
79	Net Surplus/(Deficit)	71	68
1,747	Appropriation ³	1,953	1,955

Output Class D4 - Land Title Services

Outcome

The outputs produced under this class of outputs will assist the department in meeting the four outcomes that the Government has set for it, with specific relevance to the following outcomes:

- the on-going delivery of an efficient regulatory framework that establishes:

 - parameters for definition and dealing in land property rights; and
 - standards and specifications for provision of core land data;
- The establishment of clearly defined, marketable and secure land property rights, and maintenance of the resulting records, to underpin economic activity in New Zealand; and

³ See page 55 for more information about appropriations.

- The ongoing maintenance of publicly available core geographic information that supports the constitutional framework, national security and emergency services responses.

Description

The outputs the Minister purchased from the department included the development, review and implementation of standards to support the land title systems infrastructure and compliance audits to ensure the work undertaken complied with those standards. Also included was the enhancement, extension and maintenance of the survey control and land parcel system and associated databases and the provision of public access to survey and cadastral data.

Projected Performance	Performance Achieved
<i>Quantity</i>	
<ul style="list-style-type: none"> • All projects in the agreed 2000/01 priority work programme, which includes Landonline stage 1 and 2 development, will be completed. 	Both projects in the priority work programme for 2000/01 were completed as far as possible.
<ul style="list-style-type: none"> • 15 (est) standards and guidelines developed or reviewed and implemented as new legislation and case law requires (range 12 - 18) 	12 standards/guidelines were issued. 6 standards/guidelines were reviewed.
<ul style="list-style-type: none"> • 5 (est) compliance audits will be undertaken. (range is 3 – 7) 	7 compliance audits were completed (Christchurch, Napier, Hamilton, New Plymouth, Dunedin, Gisborne, Auckland). An audit scheduled for Wellington was deferred due to Landonline implementation.
<ul style="list-style-type: none"> • Service delivery work programme for 2001/02 developed. 	The service delivery work programme was developed.
<ul style="list-style-type: none"> • 1 internal contract will be negotiated, signed and managed for provision of support to the DCDB infrastructure. 	The current SLA was signed on 2 April 2001 and is being managed with no material issues.

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| <ul style="list-style-type: none"> • 5 service delivery contracts negotiated, signed and managed (range 2 - 8), of which the main items will be: | <p>6 contracts were negotiated, signed, managed and completed during the year. 1 additional contract is currently being managed. An internal SLA is in place for delivery of land title and survey plan approval services.</p> |
| <ul style="list-style-type: none"> - 6,500 (est) survey marks placed or maintained. (range is 5,000 – 8,000) | <p>4,528 marks surveyed and/or maintained.</p> |
| <ul style="list-style-type: none"> - 15,000 (est) land subdivisional survey plans approved as to survey. (range is 13,000 - 17,000) | <p>13,130 survey plans approved.</p> |
| <ul style="list-style-type: none"> - 890,000 (est) certificates of title issued. (range is 790,000 - 990,000) | <p>783,556 certificates of title issued/reissued.</p> |
| <ul style="list-style-type: none"> - 45,000 (est) new parcels added to the Digital Cadastral Database or Core Record System. (range is 35,000 – 55,000) | <p>34,850 new parcels added to DCDB or CRS.</p> |
| <ul style="list-style-type: none"> - 1,260,000 (est) survey and title search copies provided. (range is 1,100,000 -1,500,000) | <p>1,316,195 title and survey search copies provided.</p> |

Projected Performance

Performance Achieved

Quality

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| <ul style="list-style-type: none"> • All reports on the projects in the 2000/01 priority work programme will meet the departmental policy advice /ministerial communications standards as described in Appendix A of the department's purchase agreement. | <p>All reports on the projects in the 2000/01 priority work programme met the quality standards.</p> |
| <ul style="list-style-type: none"> • All standards and guidelines will comply with legislation and/or case law and are signed off by the RGL. | <p>All standards and guidelines issued/reviewed complied with legislation and/or case law and were signed off by the RGL.</p> |

- All compliance audit reports (and supporting information) will be in accordance with the terms of reference such that an external review will be possible. All compliance audit reports were in accordance with the terms of reference developed in conjunction with Risk & Quality Assurance.
- The 2001 /02 service delivery work programme will clearly demonstrate the characteristics of purpose, consultation, practicality and presentation. The programme provided clearly demonstrated the required characteristics.
- The contracts will demonstrate the characteristics of relevance, best price and risk management. The external contracts and the internal SLA all contribute to the annual service delivery programmes. The external contracts were let through a competitive tendering process to provide the optimum outcome and had risk management plans negotiated and managed.

The internal SLA with Operations Group has a risk management plan to mitigate identified risks. No comparison was made with last year to assess if the costs were reasonable and comparable.
- All contracts will be delivered in accordance with the standards and guidelines issued by the SG or RGL. The contract has been delivered in terms of the current standards.
- All survey control marks will be maintained and surveyed to the standards and programmes set by the Surveyor-General and contained within the work contracts. All contracts were let in terms of SG approved programmes, standards and specifications. Contract management quality control and LINZ audit confirms that the standards were met.
- All land subdivisional survey plans will comply with the survey regulations and guidelines specified by the SG and will be certified as such by a LINZ plan approving officer. All approved survey plans complied with the required standards and were certified by LINZ approving officers.

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| <ul style="list-style-type: none"> • Certificates of Title issued/reissued will maintain an error rating at or below 0.2% as recorded in the Corrections Register. | <p>11/12 offices met the target. The standard was met on a national basis. 1 office recorded an 0.26% error rate.</p> |
| <ul style="list-style-type: none"> • Each office shall, for 10 out of 12 months, achieve a monthly minimum average rating of "good" for the categories of telephone and visit in the mystery shopper evaluation and "good" in the telephone customer survey. | <p><u>Mystery customer evaluation:</u>
11/11 offices met the quality standard for titles and survey customers.</p> <p><u>Telephone survey of regular customers:</u>
12/12 offices met the quality standard for title registration, plan approval and title and plan searches.</p> |
| <ul style="list-style-type: none"> • All inputs into the databases (DCDB or CRS) will be in accordance with the quality standards set by either the Surveyor-General or the Registrar-General of Land. | <p>Audits conducted during the year confirmed that inputs were in accordance with the standards.</p> |

Projected Performance

Performance Achieved

Timeliness

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| <ul style="list-style-type: none"> • All 2000/01 priority work programme action steps will be delivered in accordance with the dates specified in that work programme. | <p>The Landonline project milestones were met as far as possible. Delays caused by the Terralink receivership and a change to the order of office rollout of Landonline impacted on some of the target dates. One project (Government approval to proceed with stage 2 of Landonline) was completed by a revised target date requested by the Minister.</p> |
| <ul style="list-style-type: none"> • All standards and guidelines will be developed, reviewed and implemented in accordance with the timeframes specified in the RGL business plan. | <p>All reviews of standards and guidelines were finalised in accordance with the timeframes set out in the RGL business plan.</p> |

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| <ul style="list-style-type: none"> • All compliance audit reports will be finalised in accordance with the timeframes set in the terms of reference for each audit. | <p>All audit reports were finalised in accordance with the timeframes.</p> |
| <ul style="list-style-type: none"> • All new standards and guidelines developed to support new legislation will be produced within 4 weeks of enactment. | <p>2/3 new guidelines met this timeframe. The third was delayed by the longer consultation phase required.</p> |
| <ul style="list-style-type: none"> • All compliance audit reports will be finalised in accordance with the timeframes in each audit's terms of reference. | <p>All reports met the timeliness standards.</p> |
| <ul style="list-style-type: none"> • The 2001/02 annual work programme will be finalised and delivered to the GM Contracts by 31 December 2000. | <p>The 2001/02 annual work programme was completed by the due date.</p> |
| <ul style="list-style-type: none"> • 100% of the timeliness measures, as contained within the survey control maintenance contracts, will be met. | <p>All survey contract work was completed in accordance with the timelines in the contracts.</p> |
| <ul style="list-style-type: none"> • Each office shall, for 10 out of 12 months, achieve a monthly minimum average rating of 'good' in the telephone customer survey. | <p>11/12 offices met the standard for title registration and searches.
9/12 offices met the standard for plan approval and 8/12 met the standard for survey searches.</p> |
| <ul style="list-style-type: none"> • 90% of all new parcels in DCDB will be available for viewing within 7 working days of plan approval. | <p>The timeliness standard was met.</p> |

*The following timeliness measures may incur a variance up to a maximum of 30% during the implementation phase of **Landonline**:*

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| <ul style="list-style-type: none"> • 90% of all land subdivisional survey plans received from accredited surveyors will be processed within 10 working days. | <p><u>Non- Landonline offices</u>
7919 of 8517 plans (93%) were processed within 10 working days.
<u>Landonline offices (Dunedin and Christchurch)</u>
774 of 2148 plans (36%) were processed within 10 working days.</p> |
|---|---|

- 90% of all land subdivisional survey plans received from non-accredited surveyors will be processed within 20 working days.
 - Non- Landonline offices
3547 of 3719 plans (95%) were processed within 20 working days.
 - Landonline offices (Dunedin and Christchurch)
210 of 483 plans (44%) were processed within 20 working days.

Note: The 30% transition phase variance is not recognised in the survey plan figures shown above.

- Each office shall for 10 out of 12 months issue/reissue 50%, 75%, 95% of titles (by registration, amendment or by subdivision) within 10, 12, 15 working days respectively where the dealing is correct.
 - Out of 12 offices:
2 offices met all standards. 7 offices met the 50% in 10 days standard. 8 offices met the 75% in 12 days standard. 3 offices met the 95% within 15 days standard.

Financial Performance

30/6/00 Actual \$000		30/6/01 Actual \$000	30/6/01 Voted \$000
2,044	Revenue Crown	1,663	1,663
65,925	Other Revenue	59,975	63,005
67,969	Total Revenue	61,638	64,668
55,917	Total Expenses	64,133	65,664
12,052	Net Surplus/(Deficit)	(2,495)	(996)
64,413	Appropriation ⁴	71,838	73,748

Output Class D5 - Crown Property Management and Disposal Services

Outcome

The outputs produced under this class of outputs will assist the department in meeting the four outcomes that the Government has set for it, with specific relevance to the following outcomes:

⁴ See page 55 for more information about appropriations.

- the on-going delivery of an efficient regulatory framework that establishes:
 - parameters for definition and dealing in land property rights; and
 - standards and specifications for provision of core land data; and
- The efficient management of Crown land related liabilities and responsibilities through either:
 - efficient management and disposal of surplus Crown land assets and land related liabilities; or
 - efficient oversight and/or management of Crown land purchase and disposal regulatory instruments.

Description

The outputs the Minister purchased from the department included the management of the Crown’s collective interest in lands and property (outside the conservation estate) through:

- the review, development and implementation of statutory regulations, standards and specifications, guidelines and criteria as necessary to support the Crown’s property management and disposal programme; and
- the preparation of an annual service delivery work programme which includes the management of Crown land, section 40 Public Works Act 1981 clearances, the disposal of surplus Crown land, management of the tenure review programme, management of Crown land and property liabilities, and the management of the associated core databases.

Projected Performance	Performance Achieved
<i>Quantity</i>	
<ul style="list-style-type: none"> • All projects in the agreed 2000/01 priority work programme are completed. 	<p>The single project in the priority work programme for 2000/01 was completed.</p>
<ul style="list-style-type: none"> • At least one compliance audit will be undertaken in each of the following areas: <ul style="list-style-type: none"> - Crown property acquisition, administration and disposal including work undertaken by LINZ’s Crown Property Management Group. 	<p>The following audits were completed:</p> <ul style="list-style-type: none"> - Crown forest licence management; - pastoral lease statutory land management; - Crown Property Management delegations compliance; and - contingent liabilities.

- Crown property disposal work undertaken by delegates in other Government departments.	No audits were undertaken because no departments have accepted the delegations to date.
- work undertaken by warranted officers and Crown property acquisition and disposal work undertaken by accredited agents for other agencies.	A compliance audit of warranted officers' work was completed in conjunction with an audit of accredited suppliers.
- pastoral lease tenure reform.	An audit of the pastoral lease tenure reform programme was completed.
• 12 (est) standards and guidelines are developed or reviewed and implemented as new legislation and case law requires (range is 10 - 15).	14 standards were reviewed and 1 new standard developed.
• 500 (est) section 40 Public Works Act property clearances quality assured. (range is 250 – 750)	330 section 40 Public Works Act property clearances were quality assured.
• Service delivery work programme for 2001/02 developed.	A programme for pastoral lease tenure reform for 2000/01 and 2001/02 was developed jointly with General Manager Business Support. In practice Crown property management, acquisition and disposal is an ongoing activity. Disposal targets are negotiated with The Treasury by the GM Business Support.
• Contracts negotiated, signed and managed of which the main items will be:	
- preparation of an annual disposal portfolio of properties (including outyears) to achieve revenue sales of \$12,085,000 ($\pm 10\%$).	Revenue of \$12,279 million was achieved, exceeding by +1.6% the revised sales target agreed with Government in February 2001.

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| <ul style="list-style-type: none"> - 165 (est) contingent liabilities managed.
(range is 150 - 200) | <p>240 contingent liabilities were managed during the year. Management of land related liabilities is on a reactive basis only.</p> |
| <ul style="list-style-type: none"> - 45 (est) Crown pastoral lease tenure review proposals made.
(range is 40 – 50) | <p>41 preliminary proposals were made.</p> |

Projected Performance

Performance Achieved

Quality

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|--|---|
| <ul style="list-style-type: none"> • All reports on the projects in the 2000/01 priority work programme will meet the departmental policy advice /ministerial communications standards as described in Appendix A of the department's purchase agreement. | <p>The report for the project met the described standards.</p> |
| <ul style="list-style-type: none"> • All standards and guidelines comply with legislation and/or case law and are certified by the Manager Legal Services. | <p>All standards and revisions with legal implications received sign-off from the Manager Legal Services.</p> |
| <ul style="list-style-type: none"> • All compliance audits (and supporting information) will be in accordance with the terms of reference such that external review will be possible. | <p>All compliance audit reports were in accordance with the terms of reference such that external review will be possible.</p> |
| <ul style="list-style-type: none"> • The 2001/02 service delivery work programme will demonstrate the characteristics of purpose, consultation, practicality and presentation. | <p>The programme for pastoral lease tenure review demonstrated these characteristics.</p> |
| <ul style="list-style-type: none"> • All contracts will demonstrate the characteristics of relevance, best price and risk management. | <p>Contracts contributed to the annual negotiated service delivery programme. Competitive tendering was undertaken to achieve best price. "Best practice" procedures were followed which incorporated consideration of risk management for each contract.</p> |

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| <ul style="list-style-type: none"> • Contracts will be delivered, where appropriate, in accordance with the standards and guidelines issued by the Chief Crown Property Officer. | <p>All contracts were delivered in accordance with OCCPO standards and guidelines where appropriate. An audit undertaken by R&QA confirmed this and found no significant issues.</p> |
| <ul style="list-style-type: none"> • The quality assurance service will be provided in accordance with the standards of the Chief Crown Property Officer. | <p>All work was completed in accordance with the OCCPO standards. An audit undertaken of the work of warranted officers found no significant issues.</p> |

Projected Performance

Performance Achieved

Timeliness

- | | |
|---|---|
| <ul style="list-style-type: none"> • All 2000/01 priority work programme projects will be delivered in accordance with the dates specified in that work programme. | <p>The project was completed within the agreed timeframe.</p> |
| <ul style="list-style-type: none"> • All compliance audit reports will be finalised in accordance with the timeframes set in the terms of reference for each audit. | <p>All compliance audit reports met the timeframes.</p> |
| <ul style="list-style-type: none"> • All new standards required to support new (Treaty settlement) legislation will be produced within 6 weeks of enactment. | <p>No new Treaty of Waitangi settlement legislation was enacted in 2000/01.</p> |
| <ul style="list-style-type: none"> • All standards and guidelines developed, reviewed and implemented will be in accordance with the timeframes set out in the Chief Crown Property Officer's business plan. | <p>6 standards were completed within the timeframes. 9 standards were developed but not signed-off as at 30 June 2001 due to other urgent priorities.</p> |
| <ul style="list-style-type: none"> • The 2001/02 annual work programme will be finalised by 31 December 2000. | <p>The programme for pastoral lease tenure reform was completed by 31 December 2000.</p> |
| <ul style="list-style-type: none"> • Contracts will be delivered in accordance with the timeframes in the agreed programme. | <p>Contracts were delivered in accordance with the timeframes.</p> |

- 95% of Sec 40 Public Works Act statutory reports and recommendations will be cleared or responded to within 5 working days.
- 95% of statutory reports and recommendations were cleared or responded to within 5 working days.

Financial Performance

30/6/00 Actual \$000		30/6/01 Actual \$000	30/6/01 Voted \$000
16,558	Revenue Crown	13,332	13,932
886	Other Revenue	677	615
17,444	Total Revenue	14,009	14,547
17,367	Total Expenses	13,895	14,547
77	Net Surplus/(Deficit)	114	0
19,548	Appropriation ⁵	15,646	16,366

Output Class D6 - Topography and Hydrography Information System

Outcome

The outputs produced under this class of outputs will assist the department in meeting the four outcomes that the Government has set for it, with specific relevance to the following outcomes:

- the on-going delivery of an efficient regulatory framework that establishes:
 - parameters for definition and dealing in land property rights; and
 - standards and specifications for provision of core land data; and
- The ongoing maintenance of publicly available core geographic information that supports the constitutional framework, national security and emergency services responses.

Description

The outputs the Minister purchased from the department included the maintenance of the topographic and core map series and the purchase of the Crown’s hydrographic requirements.

⁵ See page 55 for more information about appropriations.

Projected Performance	Performance Achieved
<i>Quantity</i>	
<ul style="list-style-type: none"> All projects in the 2000/01 priority work programme completed. 	Both projects in the priority work programme for 2000/01 were completed.
<ul style="list-style-type: none"> 4 (est) compliance audits undertaken. (range is 2 – 6) 	3 audits were completed.
<ul style="list-style-type: none"> 5 (est) standards and guidelines developed or reviewed and implemented (range is 3 – 7). 	5 new standards and 2 revisions were completed.
<ul style="list-style-type: none"> Service delivery work programme for 2001/02 prepared and accepted by General Manager Contracts. 	Service delivery work programme for 2001/02 was developed and accepted by GM Contracts.
<ul style="list-style-type: none"> 10 (est) contracts negotiated, signed and managed, of which the main items will be: <ul style="list-style-type: none"> - 40 (est) topographic maps revised, printed and delivered to the warehouse. (range is 35 - 45) - 80 (est) hydrographic charts revised, printed and delivered to the warehouse. (range is 70 – 90) 	12 new contracts negotiated and signed and 7 contracts carried forward from previous years.
	39 topographic maps delivered.
	56 charts delivered.

Projected Performance	Performance Achieved
<i>Quality</i>	
<ul style="list-style-type: none"> All reports for projects in the 2000/01 priority work programme will meet the departmental policy advice /ministerial communications standards as described in Appendix A of the departmental purchase ag't. 	All reports met the standards.

<ul style="list-style-type: none"> All compliance audit reports (and supporting information) will be in accordance with the terms of reference such that external review will be possible. 	<p>All compliance audits were in accordance with the terms of reference such that external review is possible.</p>
<ul style="list-style-type: none"> All standards and guidelines will be assessed by R&QA in accordance with the agreed programme for achievement of: <ul style="list-style-type: none"> reduction of risk to the Crown; and minimum compliance costs. 	<p>Not achieved. The planned audit of procedures for standards was deferred to 2001/02 due to other urgent priorities.</p>
<ul style="list-style-type: none"> The 2001/02 service delivery work programme will demonstrate the characteristics of purpose, consultation, practicality and presentation. 	<p>The programme demonstrated the required characteristics.</p>
<ul style="list-style-type: none"> All contracts will demonstrate the characteristics of relevance, best price and risk management. 	<p>All contracts contribute to the annual service delivery programme and have been managed within a competitive tendering process to provide the optimum outcome. All contracts had risk management negotiated and managed.</p>
<ul style="list-style-type: none"> Contracts will be delivered in accordance with the standards and guidelines issued by the CTH. 	<p>All contracts have been delivered in terms of the CTH approved programme, standards and specifications. An audit in relation to contracts found no significant issues.</p>

Projected Performance

Performance Achieved

Timeliness

<ul style="list-style-type: none"> All projects in the agreed 2000/01 priority work programme will be completed in accordance with the dates specified in that programme. 	<p>One project was completed on time. The other was completed a month later with the agreement of the Minister.</p>
--	---

- All compliance audit reports will be finalised within the timeframes set in the terms of reference for each audit.

All audit reports were either finalised by the timeframe or by an agreed variance date.
- All standards and guidelines developed, reviewed and implemented will be in accordance with the timeframes within the CTH business plan.

All standards met the timeframes.
- The 2001/02 annual service delivery work programme will be finalised and delivered to the General Manager Contracts by 31 December 2000.

The programme was delivered to the GM Contracts by 31 December 2000.
- Contracts will be delivered in accordance with the timeframes in the agreed programme.

All contracts progressed in accordance with the timeframes.

Financial Performance

30/6/00 Actual \$000		30/6/01 Actual \$000	30/6/01 Voted \$000
23,153	Revenue Crown	34,769	35,949
4	Other Revenue	3	0
23,157	Total Revenue	34,772	35,949
22,496	Total Expenses	34,690	35,950
661	Net Surplus/(Deficit)	82	(1)
25,391	Appropriation ⁶	39,037	40,443

⁶ See page 55 for more information about appropriations.

FINANCIAL STATEMENTS**Statement of Financial Performance
for the year ended 30 June 2001**

<i>Actual</i> 30/6/00 \$000		<i>Notes</i>	<i>Actual</i> 30/6/01 \$000	<i>Budget</i> (<i>Note 1</i>) 30/6/01 \$000
	Revenue			
45,665	Crown		53,472	55,306
755	Departments	2	888	393
67,599	Other	2	61,218	64,782
491	Interest	3	95	70
<u>114,510</u>	Total Operating Revenue		<u>115,673</u>	<u>120,551</u>
	Expenditure			
34,268	Personnel Costs	4	34,404	34,502
64,826	Operating Costs	5	79,731	82,235
1,389	Capital Charge	7	1,389	1,390
519	Restructuring Costs		2,276	3,277
<u>101,002</u>	Total Expenditure		<u>117,800</u>	<u>121,404</u>
<u>13,508</u>	Net Surplus/(Deficit)		<u>(2,127)</u>	<u>(853)</u>

The accompanying accounting policies and notes form part of these financial statements.

**Statement of Movements in Taxpayers' Funds
for the year ended 30 June 2001**

<i>Actual 30/6/00 \$000</i>		<i>Notes</i>	<i>Actual 30/6/01 \$000</i>	<i>Budget (Note 1) 30/6/01 \$000</i>
13,891	Taxpayers' Funds as at 1 July		13,891	13,891
13,508	Net Surplus / (Deficit)		(2,127)	(853)
<u>13,508</u>	Total recognised revenue and expense for the year		<u>(2,127)</u>	<u>(853)</u>
0	Capital Contribution	16	10,000	18,000
(13,508)	Provision for repayment of surplus to the Crown	8	(136)	(70)
0	Department/Crown asset transfer		(26)	0
<u>13,891</u>	TAXPAYERS' FUNDS AS AT 30 JUNE		<u>21,602</u>	<u>30,968</u>

The accompanying accounting policies and notes form part of these financial statements.

Statement of Financial Position
as at 30 June 2001

<i>Actual</i> 30/6/00 \$000		<i>Notes</i>	<i>Actual</i> 30/6/01 \$000	<i>Budget</i> 30/6/01 \$000
13,891	Taxpayers' Funds		21,602	30,968
<u>13,891</u>	TOTAL TAXPAYERS' FUNDS		<u>21,602</u>	<u>30,968</u>
	<i>Represented by:</i>			
	Current Assets			
1,403	Cash and Bank		752	1,336
2,000	Short Term Deposits	9	0	6,000
414	Prepayments		406	400
14,810	Debtors and Receivables	10	2,290	1,782
<u>18,627</u>	Total Current assets		<u>3,448</u>	<u>9,518</u>
	Non-Current Assets			
6,375	Fixed Assets	11, 12	38,846	39,817
35,045	Work in Progress		10,895	14,307
<u>41,420</u>	Total Non Current Assets		<u>49,741</u>	<u>54,124</u>
<u>60,047</u>	Total Assets		<u>53,189</u>	<u>63,642</u>
	Less Current Liabilities			
22,605	Creditors, Payables and Provisions	13	22,220	23,119
13,508	Provision for repayment of surplus to Crown	8	136	70
3,162	Employee Entitlements	14	3,067	2,500
1,847	Deferred Revenue		1,810	2,000
477	GST Payable		(132)	480
<u>41,599</u>	Total Current Liabilities		<u>27,101</u>	<u>28,169</u>
	Non-Current Liabilities			
4,552	Employee Entitlements	14	4,481	4,500
5	Other Term Liabilities		5	5
<u>4,557</u>	Total Non-Current Liabilities		<u>4,486</u>	<u>4,505</u>
<u>46,156</u>	Total Liabilities		<u>31,587</u>	<u>32,674</u>
<u>13,891</u>	NET ASSETS		<u>21,602</u>	<u>30,968</u>



Dr R Ballard
Chief Executive
28 September 2001



Y W Ho
Acting Chief Financial Officer
28 September 2001

The accompanying accounting policies and notes form part of these financial statements.

**Statement of Cash Flows
for the year ended 30 June 2001**

<i>Actual</i> 30/6/00 \$000		<i>Notes</i>	<i>Actual</i> 30/6/01 \$000	<i>Budget</i> 30/6/01 \$000
	Cash Flows from Operating Activities			
	Cash provided from:			
49,133	Supply of outputs to the Crown		67,135	68,900
735	Supply of outputs to government depts		1,146	409
67,654	Supply of outputs to third parties		59,780	64,356
505	Interest received		95	67
<u>118,027</u>			<u>128,156</u>	<u>133,732</u>
	Cash disbursed to:			
	Output expenses:			
(33,689)	Personnel		(34,429)	(35,215)
(65,654)	Operating		(78,909)	(80,976)
(1,389)	Payment of capital charge to the Crown		(1,389)	(1,390)
<u>(100,732)</u>	Cash disbursed to cost of producing outputs		<u>(114,727)</u>	<u>(117,581)</u>
<u>17,295</u>	Net Cash Flows from Operating Activities	15	<u>13,429</u>	<u>16,151</u>
	Cash Flows from Investing Activities			
	Cash provided from:			
69	Sale of fixed assets		70	9
	Cash disbursed to:			
(20,594)	Purchase of fixed assets		(12,616)	(16,719)
<u>(20,525)</u>	Net Cash Flows from Investing Activities		<u>(12,546)</u>	<u>(16,710)</u>
	Cash Flows from Financing Activities			
	Cash provided from:			
0	Capital contribution		10,000	18,000
	Cash disbursed to:			
(18,534)	Repayment of surplus		(13,508)	(13,508)
0	Capital Repayments		(26)	0
<u>(18,534)</u>	Net Cash Flows from Financing Activities		<u>(3,534)</u>	<u>4,492</u>
<u>(21,764)</u>	Net increase/(decrease) in cash held		<u>(2,651)</u>	<u>3,933</u>
<u>25,167</u>	Add opening cash balance		<u>3,403</u>	<u>3,403</u>
<u>3,403</u>	Closing cash balance at 30 June		<u>752</u>	<u>7,336</u>
	Cash comprises:			
1,403	Cash		752	1,336
2,000	Short term deposits		0	6,000
<u>3,403</u>	Cash Balance		<u>752</u>	<u>7,336</u>

The accompanying accounting policies and notes form part of these financial statements.

Statement of Commitments as at 30 June 2001

Land Information New Zealand has long-term leases on its premises throughout New Zealand. The annual lease payments are subject to regular reviews. The amounts disclosed below as future commitments are based on current rental rates. Included in these leases are surplus accommodation premises that have been sublet at rentals which are less than the rental payable. Operating lease commitments include lease payments for premises, office and computer equipment and motor vehicles.

Commitments for non-cancellable contracts for supply of goods and services, and capital purchases are mainly from the Land Titles and Survey Automation (**Landonline**) project.

<i>Actual</i> 30/6/00 \$000		<i>Actual</i> 30/6/01 \$000
	Operating Commitments	
	Operating Lease Commitments	
7,024	Less than one year	4,948
4,765	One to two years	3,176
9,038	Two to five years	8,821
8,208	More than five years	5,444
29,035	Total operating lease commitments	22,389
	Non-cancellable Contracts for Supply of Goods and Services	
14,543	Less than one year	13,408
9,524	One to two years	10,141
21,352	Two to five years	12,240
45,419	Total non-cancellable contracts for supply of goods and services	35,789
74,454	Total operating commitments	58,178
	Capital Commitments	
	Plant and Equipment	
25,490	Less than one year	29,000
16,367	One to two years	7,254
41,857	Total capital commitments	36,254
116,311	TOTAL COMMITMENTS	94,432

The accompanying accounting policies and notes form part of these financial statements.

**Statement of Memorandum Account
for the year ended 30 June 2001**

Landonline (Land Titles and Survey Automation)	\$000
Balance as at 1 July 2000	31,668
Revenue	
Operating Revenue	46,192
Landonline Fees	13,783
Total Revenue	<u>59,975</u>
Expenses	
Operating Costs	43,364
Landonline expenses	19,106
Total Expenses	<u>62,470</u>
Net Surplus/(Deficit) for year	<u>(2,495)</u>
Balance as at 30 June 2001	<u><u>29,173</u></u>

This account summarises financial information relating to surpluses and deficits from Survey System and Land Titles System operations, including any **Landonline** fees collected, and **Landonline** expenses incurred.

The accompanying accounting policies and notes form part of these financial statements.

**Statement of Contingent Liabilities
as at 30 June 2001**

Land Information New Zealand is facing two potential legal suits of unspecified amounts over Land titling issues. Quantifiable contingent liabilities are as follows:

<i>Actual</i> 30/6/00 \$000		<i>Actual</i> 30/6/01 \$000
	<i>Legal Proceedings and Disputes</i>	
353	Legal Proceedings	378
277	Other	277
<u>630</u>	TOTAL CONTINGENT LIABILITIES	<u>655</u>

The accompanying accounting policies and notes form part of these financial statements.

**Statement of Departmental Expenditure
and Appropriations
for the year ended 30 June 2001**

	<i>Expenditure Actual 30/6/01 \$000</i>	<i>Appropriation Voted * 30/6/01 \$000</i>	<i>Variance** Favourable/ (Unfavourable) \$000</i>
D1 Policy Advice	1,855	1,911	56
GST	232	239	7
Appropriation	2,087	2,150	63
D2 Office of the Valuer-General	1,499	1,601	102
GST	188	200	12
Appropriation	1,687	1,801	114
D3 Survey System	1,728	1,731	3
GST	225	224	(1)
Appropriation	1,953	1,955	2
D4 Land Records System	64,133	65,664	1,531
GST	7,705	8,084	379
Appropriation	71,838	73,748	1,910
D5 Crown Property Mgmt & Disposal Services	13,895	14,547	652
GST	1,751	1,819	68
Appropriation	15,646	16,366	720
D6 Topo/Hydrographic Information System	34,690	35,950	1,260
GST	4,347	4,493	146
Appropriation	39,037	40,443	1,406
Total Expenditure	117,800	121,404	3,604
Total GST - Revenue	14,448	15,059	611
Total (GST Inclusive)	132,248	136,463	4,215

* This includes adjustments made in the Supplementary Estimates (See Note 1).

** There were no unappropriated expenditure, expenses or liabilities in relation to the activities of, or appropriations administered by the department in 2000/01.

Note: Goods and Services Taxation is derived from 12.5% of Revenue.

The accompanying accounting policies and notes form part of these financial statements.

Statement of Significant Accounting Policies for the year ended 30 June 2001

The Reporting Entity

Land Information New Zealand is a government department as defined by section 2 of the Public Finance Act 1989.

These financial statements have been prepared pursuant to section 35 of the Public Finance Act 1989.

In addition, the department also reports on the Crown activities and Trust monies that it administers.

Measurement Base

The generally accepted accounting practice recognised as appropriate for the measurement and reporting of financial performance, and financial position, on a modified historical cost basis has been followed by the department, as well as Part IV of the Public Finance Act 1989 and Treasury instructions.

Accounting Policies

Budget Figures

The budget figures are those presented in the Budget Night Estimates as amended by the Supplementary Estimates and any transfer made by Order in Council under section 5 of the Public Finance Act 1989.

Revenue

The department derives revenue through the provision of outputs to the Crown, for services to third parties and interest on its deposits with the New Zealand Debt Management Office (NZDMO) branch of The Treasury.

Third party revenue is recognised when earned while Crown revenue is recognised where it can be reliably measured. The revenue is reported in the financial period to which it relates. Cash receipts for incomplete services are recognised as deferred revenue.

Cost Allocation

The department determines the cost of outputs using a cost allocation system, which is outlined below.

Costs which have a clear direct link or relationship with an output are allocated directly to the output.

Those costs that do not meet the above criteria are differentiated into cost pools. These cost pools are transaction processing, advisory services, strategic leadership, monitoring and compliance, and national office support. The costs associated with these cost pools are allocated to Direct Output Producing Cost Centres (DOPCC) using the most appropriate cost drivers as a proxy for consumption. The cost drivers used for cost allocation are the number of transactions processed, estimated hours of usage and full time equivalents (FTEs).

Debtors and Receivables

Debtors and receivables are stated at estimated realisable value. A provision for doubtful debts is raised where doubt as to collection exists and debts which are known to be uncollectable are written off.

Accounting for Leases

The department leases office premises, office and computer equipment and motor vehicles. As all the risks and benefits of ownership are substantially retained by the lessor, these leases are classified as operating leases.

Payments made under operating leases are charged as period expense, in equal instalments over accounting periods covered by the lease term, except in those circumstances where an alternative basis would be more representative of the pattern of benefits to be derived from the leased property.

Surplus Leased Accommodation

Surplus leased accommodation is recognised as an expense in the financial year in which the future under-recovery is known to exist. The expense is calculated on the net present value of the net rental payable, after allowing for potential rental revenue from sub-letting. The liability created is then amortised over the term of the lease.

Statement of Cash Flows

For the purposes of the statement of cash flows, cash includes deposits with NZDMO which are readily convertible to cash on hand and which are used in the cash management function on a day to day basis.

Operating activities include cash received from all income sources of Land Information New Zealand and record the cash payments made for the supply of goods and services.

Investing activities are those relating to the acquisition and disposal of non-current assets.

Financing activities comprise capital injections by, or repayment of capital to, the Crown.

Work in Progress

The value of non-current work in progress is the capitalised direct costs of incomplete capital projects.

Research & Development Costs

Research cost is expensed in the period incurred. Development costs are deferred where future benefits are expected to exceed those costs; otherwise such costs are recognised in the statement of financial performance in the period incurred. Deferred development costs are amortised over future periods on the same basis as those asset types being developed. Unamortised costs are reviewed at each balance date to determine the amount (if any) that is no longer recoverable and any amount so identified is written off.

Fixed Assets

Acquisition

All individual assets or group of assets costing more than \$3,000 are capitalised and recorded at cost.

Depreciation

Depreciation is provided on a straight-line basis on all fixed assets other than non-current work in progress. The depreciation period reflects the expected useful economic lives and is used to allocate the assets' costs or valuation less estimated residual value. The depreciation periods for the major classes of assets are:

Motor Vehicles	5 years
EDP Equipment (including network)	3 to 5 years
Plant and Equipment	2 to 10 years
Furniture and Fittings	2 to 5 years
Leasehold Property Improvements	over term of lease

Impairment

If the estimated recoverable amount of an asset is less than its carrying amount, the asset is written down to its estimated recoverable amount and an impairment loss is recognised as an expense in the statement of financial performance.

Provision for Employee Entitlements

Annual Leave

The provision for annual leave represents the amount which the department has a present obligation to pay resulting from employees' services provided up to balance date. The provision has been calculated at current wage and salary rates.

Long Service Leave and Retirement Leave

The provision for long service leave and retirement leave represents the department's long term vested and unvested obligation calculated using the present value of the estimated future cash outflows (future salaries). Obligations payable within 12 months of reporting date are based on current wages and salary rates.

Foreign Currency

Transactions

Foreign currency transactions are translated to New Zealand dollars at the exchange rates prevailing at the dates of the transactions.

Where a forward foreign exchange contract has been used to establish the price of a transaction, the forward rate specified in that foreign exchange contract is used to translate that transaction to New Zealand dollars. Consequently, no exchange gain or loss resulting from the difference between the forward rate and the spot rate on date of settlement is recognised.

Any exchange gains or losses, whether realised or unrealised, are recognised in the statement of financial performance in the period in which they relate.

Financial Instruments

Revenue and expenses in relation to all financial instruments are recognised in the statement of financial performance. The department enters into forward foreign exchange contracts to hedge foreign currency transactions. Any exposure to gains and losses on these contracts are generally offset by a related loss or gain on the item being hedged.

Apart from the forward foreign exchange contracts, all financial instruments are recognised in the statement of financial position.

Taxation

Income Tax

Land Information New Zealand as a government department is exempt from the payment of income tax under section CB3(a) of the Income Tax Act 1994. Accordingly no charge for income tax has been provided for.

Fringe benefit tax

Fringe benefit tax is paid on all liable benefits, subject to both general and specific exemptions, provided to employees.

Goods and Services Tax (GST)

The statement of financial performance and statement of cash flows are exclusive of GST. The statement of financial position is also exclusive of GST except for creditors and payables and debtors and receivables, which are GST inclusive. The amount of GST owing to or from the Inland Revenue Department at balance date, being the difference between Output GST and Input GST, is included in the statement of financial position.

Commitments

Future expenses and liabilities to be incurred on contracts that have been entered into at balance date are disclosed as commitments to the extent that there are equally unperformed obligations. Commitments relating to employment contracts are not disclosed.

Contingent Liabilities

Contingent liabilities are disclosed at the point at which the contingency is evident.

Taxpayers' Funds

This is the Crown's net investment in Land Information New Zealand.

Changes in Accounting Policies

There have been no changes in accounting policies. All accounting policies have been applied on bases consistent with those used in previous years.

**Notes to the Financial Statements
for the year ended 30 June 2001**

1. Budget Composition

	30/6/01 Main Estimates \$000	30/6/01 Supplementary Estimates Changes \$000	30/6/01 Budget Total \$000
REVENUE			
Crown	52,454	2,852	55,306
Departments	393	0	393
Other	68,288	(3,506)	64,782
Interest	270	(200)	70
Total Revenue	121,405	(854)	120,551
EXPENDITURE			
Personnel Costs	31,873	2,629	34,502
Operating Costs	68,787	1,393	70,180
Audit Fees	122	0	122
Fees to Auditors for Other Services	0	125	125
Rental & Leasing Costs	7,399	0	7,399
Depreciation	6,746	(2,765)	3,981
Debt write-offs	0	428	428
Restructuring expense	2,434	843	3,277
Capital Charge	3,265	(1,875)	1,390
Total Expenditure	120,626	778	121,404
NET SURPLUS/(DEFICIT)	779	(1,632)	(853)

Explanation of major changes in Supplementary Estimates**Revenue**

The increase in Revenue Crown is mainly due to the re-phasing of Continental Shelf delimitation project costs, the re-instatement of pastoral lease statutory land management costs, and the management costs for Alexandra flood remediation, off-set by the transfer of Crown forest licence management to non-departmental expenses and the deferral of hydrographic survey costs to the next financial year.

The decrease in Revenue Other is due to the revision of third party demand in Output D4 Land Records Systems. The decrease in Interest is due to the decrease in short term deposits with NZDMO.

Expenditure

The increase in Personnel Costs is the result of re-aligning the budgets to actual expenditure. The realignment reflects the cost of leave, personnel costs during the implementation of **Landonline** and fewer internal staff than anticipated working on the project. The increase sought to the Operating Costs budget resulted mainly from delays to the **Landonline** project in 1999/2000, for which funding was carried forward to 2000/01. In addition, funding was brought forward for the set up cost of the department's helpdesk for **Landonline** users as a result of the decision to provide this facility in-house.

The decrease in depreciation charges is the result of deferral of capital purchases for the **Landonline** project to the next financial year, and the leasing rather than acquisition of fixed assets.

The increase in debt write-offs is the result of a debtor, Terralink, going into receivership.

The increase in restructuring expenses is due to the change in the rollout schedule of the **Landonline** project bringing Wellington's redundancy costs into the 2000/01 year.

The decrease in Capital Charge resulted from the active management of working capital and the delay in the **Landonline** project, which deferred the capital contributions to future years.

2. Department and Other Revenue

<i>Actual</i> 30/6/00 \$000		<i>Actual</i> 30/6/01 \$000
6,517	Plan Processing	6,065
3,230	Digital Data Services and Sales	3,237
1,176	Print and Microfilm Sales	1,019
784	Crown Property Sale Fees	538
14,395	Land Registration Fees	12,661
24,411	Land Title Searches and Services	22,504
324	Electoral Support Services	270
15,483	Landonline Fees	13,783
2,034	Miscellaneous	2,029
<u>68,354</u>	<i>Total Department and Other Revenue</i>	<u>62,106</u>

3. Interest Revenue

The department invests surplus cash with the New Zealand Debt Management Office (NZDMO) and earns interest on those deposits.

4. Personnel Costs

<i>Actual</i> 30/6/00 \$000		<i>Actual</i> 30/6/01 \$000	<i>Budget</i> 30/6/01 \$000
32,692	Salaries and Wages	32,678	32,571
451	Staff Related Expenses	325	275
151	ACC Levies	349	696
692	Superannuation Subsidies	661	659
282	Other	391	301
34,268	Total Personnel Costs	34,404	34,502

5. Operating Costs

<i>Actual</i> 30/6/00 \$000		<i>Actual</i> 30/6/01 \$000	<i>Budget</i> 30/6/01 \$000
323	Property and Occupancy	1,151	796
7,315	Operating Lease Expenses	6,207	6,238
17,170	Professional Services	29,163	28,481
3,730	Administration	3,666	3,683
432	Equipment	444	428
1,430	Travel	2,169	1,620
1,030	Communications	1,034	1,006
279	Loss on Sale and Write-down of Fixed Assets ⁶	290	25
38	Research & Development Costs	82	0
3,087	State Owned Enterprise Contracts	2,430	1,847
6,613	Contracts for Topo/Hydrography	7,249	7,747
9,100	Crown Property Services	6,856	7,041
3,056	Depreciation	4,257	4,281
(15)	Write Off Doubtful Debts	(54)	0
3	Write Off Inventory	0	0
122	Audit fees	122	122
70	Fees to Auditors for other services	168	125
59	Bad Debt Write-off	541	428
941	Training	921	1,056
10,024	Computer operating costs	13,055	17,310
19	Other	(20)	1
64,826	Total operating costs	79,131	82,235

6. Loss/(Gain) on Sale and Write-down of Fixed Assets

<i>Actual</i> 30/6/00 \$000		<i>Actual</i> 30/6/01 \$000
0	Leasehold Property Improvements	(39)
272	Furniture & Fittings	5
14	EDP Equipment (including network)	331
8	Plant & Equipment	0
(15)	Motor Vehicles	(7)
279	Total Loss/(Gain) on Sale and Write-Down of Fixed Assets	290

7. Capital Charge

The department pays a capital charge to the Crown based on its taxpayers' funds as at 30 June of the previous financial year and 31 December of the current financial year. The capital charge rate for the year ended 30 June 2001 is 10.0% (2000, 10.0%). Changes to Taxpayers' Funds are mainly affected by capital contribution required for specific outputs. Where capital charge can be directly attributed to an output, that amount is charged to that output. The remainder is allocated based on the percentage of net fixed assets attributed to outputs, as a proxy for allocating capital charge.

8. Provision for Repayment of Surplus to the Crown

<i>Actual</i> 30/6/00 \$000		<i>Actual</i> 30/6/01 \$000
13,508	Net Operating Surplus/(Deficit)	(2,127)
	Amount of surplus to be paid to the Crown when running an output deficit:	
0	Interest income	95
0	Add: Net gain on sale of fixed assets	41
<u>13,508</u>	<i>Total Provision for repayment of surplus to the Crown</i>	<u>136</u>

When running an output deficit for the financial year, Treasury instructions require the return of interest income and net gain on sale of fixed assets to the Crown.

9. Short-Term Deposits

The department invests surplus cash with the New Zealand Debt Management Office (NZDMO) on various terms.

10. Debtors and Receivables

<i>Actual</i> 30/6/00 \$000		<i>Actual</i> 30/6/01 \$000
13,594	Debtor Crown	(69)
900	Trade Debtors	2,301
316	Trade Debtors – Govt Dept	58
<u>14,810</u>	<i>Total Debtors and Receivables</i>	<u>2,290</u>

11. Fixed Assets

<i>Net Book Value as at 30/6/00</i>		<i>Historical Cost/ Valuation</i>	<i>Accumulated Depreciation as at 30/6/01</i>	<i>Net Book Value as at 30/6/01</i>
<i>\$000</i>		<i>\$000</i>	<i>\$000</i>	<i>\$000</i>
3,343	Leasehold Improvements	5,825	3,206	2,619
430	Motor Vehicles	865	568	297
1,380	EDP Equipment	44,532	9,603	34,929
1,030	Plant and Equipment	2,884	2,066	818
192	Furniture and Fittings	938	755	183
<u>6,375</u>	Total Fixed Assets	<u>55,044</u>	<u>16,198</u>	<u>38,846</u>

12. Databases

The department has the following land information databases to which no value has been attached:

Digital Cadastral Database
 Land Information System
 Digital Topographical Database
 Titles Register
 Geodetic Database

13. Creditors and Payables

<i>Actual 30/6/00</i>		<i>Actual 30/6/01</i>
<i>\$000</i>		<i>\$000</i>
3,251	Hydrographic Survey Contract	616
12,914	Creditors – Trade	18,922
1,233	Creditors - Govt Dept	832
3,360	Accruals	978
1,847	Provisions	872
<u>22,605</u>	Total Creditors and Payables	<u>22,220</u>

14. Employee Entitlements

<i>Actual 30/6/00</i>		<i>Actual 30/6/01</i>
<i>\$000</i>		<i>\$000</i>
CURRENT LIABILITIES		
416	Vested long service leave	326
1,938	Vested annual leave	1,904
808	Accrued payroll	837
<u>3,162</u>	Total Current Liabilities	<u>3,067</u>
NON-CURRENT LIABILITIES		
2,387	Vested retirement leave	2,468
2,165	Unvested long service and retirement leave	2,013
<u>4,552</u>	Total Non-Current Liabilities	<u>4,481</u>
<u>7,714</u>	Total Employee Entitlements	<u>7,548</u>

15. Reconciliation of Net Deficit to Net Cash Flow from Operating Activities

<i>Actual</i> 30/6/00 \$000		<i>Actual</i> 30/6/01 \$000	<i>Budget</i> 30/6/01 \$000
13,508	<i>Net Surplus/(Deficit)</i>	(2,127)	(853)
	Add/(deduct) non cash items:		
3,056	Depreciation	4,266	3,981
<u>3,056</u>	<i>Total non-cash items</i>	<u>4,266</u>	<u>3,981</u>
	Add/(deduct) movements in working capital items:		
441	(Increase)/Decrease in Debtors and Receivables	(1,143)	(566)
3,468	(Increase)/Decrease in Debtor Crown	13,663	13,594
(150)	(Increase)/Decrease in Prepayments	8	14
(793)	Increase/(Decrease) in GST Payable	(609)	3
574	Increase/(Decrease) in Prov Employee Entitlement	(166)	(714)
(392)	Increase/(Decrease) in Deferred Revenue	(37)	153
(2,696)	Increase/(Decrease) in Creditors, Payables and Provisions	(385)	514
<u>452</u>	<i>Working capital movements – net</i>	<u>11,331</u>	<u>12,998</u>
	Add/(deduct) investing activity items:		
279	Net loss/(gain) on sale of fixed assets	(41)	25
<u>279</u>	<i>Total investing activity items</i>	<u>(41)</u>	<u>25</u>
<u>17,295</u>	NET CASH FLOW FROM OPERATING ACTIVITIES	<u>13,429</u>	<u>16,151</u>

16. Capital Contribution to the Department

<i>Actual</i> 30/6/00 \$000		<i>Actual</i> 30/6/01 \$000	<i>Budget</i> 30/6/01 \$000
<u>0</u>	Capital Contribution	<u>10,000</u>	<u>18,000</u>

17. Financial Instruments

The department is party to financial instrument arrangements as part of its everyday operations. These include instruments such as bank balances, short-term deposits, accounts receivable, accounts payable and forward foreign exchange contracts.

Credit risk

Credit risk is the risk that a third party will default on its obligations to the department, causing the department to incur a loss. In the normal course of its business, the department incurs credit risk from trade

debtors, and transactions with financial institutions and the New Zealand Debt Management Office (NZDMO).

The department does not require any collateral or security to support financial instruments with financial institutions that the department deals with, or with the NZDMO, as these entities have high credit ratings. For its other financial instruments, the department does not have significant concentrations of credit risk.

Fair Value

The fair value of all financial instruments is equivalent to the carrying amount disclosed in the Statement of Financial Position.

Currency risk and interest rate risk

Currency risk is the risk that receivables and payables due in foreign currency will fluctuate in value because of changes in foreign exchange rates.

The department uses forward foreign exchange contracts to manage foreign currency exposures. During the year, cover was purchased for the Continental Shelf deep seismic survey expense. As at 30 June 2001, one forward contract for US\$1.266m remained outstanding. (30 June 2000: nil).

Interest rate risk is the risk that the department's return on the funds it has invested will fluctuate due to changes in market interest rates. Under section 46 of the Public Finance Act the department cannot raise a loan without Ministerial approval and no such loans have been raised. Accordingly, there is no interest rate exposure on funds borrowed.

The department has no significant exposure to interest rate risk on its financial instruments as it invests with the NZDMO on a short-term basis.

As at balance date, there were no term deposits held with NZDMO:

<i>Actual 30/6/00 \$000</i>	<i>Counterpart</i>	<i>Interest Rates %</i>	<i>Term Days</i>	<i>Actual 30/6/01 \$000</i>
2,000	NZDMO			0
<u>2,000</u>	<i>Total Term Deposits</i>			<u>0</u>

18. Contingent Assets

The department had no contingent assets as at 30 June 2001 (30 June 2000: nil).

19. Related Party Information

The department is a wholly owned entity of the Crown. The Government significantly influences the activities of the department as well as being its major source of revenue.

The department enters into numerous transactions with other government departments, Crown agencies and state-owned enterprises on an arm's length basis. These transactions are not considered to be related party transactions.

Apart from these transactions described above, the department has not entered into any related party transactions.

20. Post Balance Date Events

There were no significant events subsequent to balance date.

LINZ AS AN AGENT OF THE CROWN**Statement of Non-Departmental Appropriations for the year ended 30 June 2001**

	<i>Actual</i> 30/6/01 \$000	<i>Appropriation</i> <i>Voted *</i> 30/6/01 \$000	<i>Variance</i> <i>Favourable/</i> <i>(Unfavourable)</i> \$000
<i>Appropriations for Output Classes to be Supplied by Other Parties</i>			
O1 Contaminated Sites	337	443	106
O2 Lakes	200	200	0
	537	643	106
<i>Appropriation for Borrowing Expense</i>			
Coalcorp House Mortgage	686	687	1
<i>Appropriations for Other Expenses to be incurred by the Crown</i>			
Crown Forest Management	1,779	1,935	156
Crown Rates	1,297	1,459	162
Crown Obligations - Loss on Disposal	631	793	162
Huntly East Subsidence	17	65	48
Kokiri Centres: Sale Loss	80	80	0
Land Liabilities	13,876	13,889	13
Residual Crown Leasehold Rents	12,140	12,542	402
	29,820	30,763	943
<i>Appropriations for Purchase of Capital Assets of the Crown</i>			
Crown Acquisitions - Huntly East	867	875	8
Crown Obligatory Acquisitions	1,192	4,120	2,928
Land Tenure Reform Acquisitions	0	930	930
	2,059	5,925	3,866
<i>Appropriations for repayment of Debt</i>			
Coalcorp House Mortgage	916	917	1

- This includes adjustments made in the Supplementary Estimates.
- There was no unappropriated expenditure, expenses or liabilities.

Note: Goods and Services Taxation is derived from 12.5% of Expenditure.

The accompanying accounting policies and notes form part of these financial statements.

**Statement of Crown Revenue and Receipts
for the year ended 30 June 2001**

	<i>Actual</i> 30/6/01 \$000	<i>Budget</i> 30/6/01 \$000	<i>Variance</i> <i>Favourable/</i> <i>(Unfavourable)</i> \$000
<i>Current Non-Tax Revenue</i>			
Database Licence Fees and Royalties	2,954	2,889	65
Pastoral Lease Rentals	1,504	1,460	44
Sundry Operating Revenue	7,224	3,069	4,155
Surplus Government Properties			
- Rents	4,079	4,211	(132)
Transit Sales	8,675	10,300	(1,625)
<i>Total Non-Tax Current Revenue</i>	24,436	21,929	2,507
<i>Capital Receipts</i>			
Surplus Government Properties Mortgages - Principal	11	8	3
Surplus Government Properties -Sales	12,279	12,085	194
Land Tenure Reform Sales	60	0	60
Transfer of Properties from Govt Property Services Ltd	9,841	9,841	0
<i>Total Capital Receipts</i>	22,191	21,934	257
TOTAL CROWN REVENUE AND RECEIPTS	46,627	43,863	2,764

Note: Costs incurred to administer and dispose of Crown properties within Land Information New Zealand's portfolio are borne as departmental expenditure funded by Revenue Crown.

The accompanying accounting policies and notes form part of these financial statements.

**Statement of Trust Monies
for the year ended 30 June 2001**

Account	As at 1/7/00 \$000	Contribution \$000	Distribution \$000	Revenue \$000	Expenses	As at 30/6/01 \$000
<i>Land Deposit Trust</i>	3,632	83	(16)	27	0	3,726
<i>Endowment Rentals</i>	0	140	(135)	0	0	5
<i>Hunters Soldiers Assistance</i>	44	0	0	0	0	44
<i>Crown Forestry Licences Trust</i>	45,421	110,396	(113,323)	8,441	0	50,935
Total	49,097	110,619	(113,474)	8,468	0	54,710

The accompanying accounting policies and notes form part of these financial statements.

ADDITIONAL INFORMATION**Financial Performance Indicators**

<i>Actual 30/6/00</i>		<i>Unit</i>	<i>Actual 30/6/01</i>	<i>Budget 30/6/01</i>
Operating Results				
68,354	Revenue - Department & Other	\$000	62,106	65,175
491	Revenue - Interest	\$000	95	70
13,508	Net Surplus/(Deficit)	\$000	(2,127)	(853)
99,343	Cash disbursed to producing outputs	\$000	113,338	116,191
Working Capital ¹				
44.3	Liquid ratio	%	12.7	33.8
65.6	Current ratio	%	12.8	33.9
(70)	Working Capital to total taxpayers' Funds	%	(109)	(60)
33	Average trade debtors outstanding	Days	25	24
28	Average trade creditors outstanding	Days	18	18
Resource Utilisation ²				
Fixed assets:				
49.7	Additions as % of fixed assets	%	25.4	30.9
69.0	Fixed assets as a % of total Assets	%	93.5	85.0
30.7	Current assets as a % of total Assets	%	6.5	15.0
13,891	Taxpayers' funds at year end	\$000	21,602	30,968
Net cash flows				
(21,764)	Net increase/(decrease) in cash Held	\$000	(2,651)	3,933

Footnote:

- Both liquid and current ratios are showing a marked drop from the prior year. The decrease is a result of using working capital to fund capital expenditure.
- The amount of fixed assets being deployed has increased, showing the addition of the **Landonline** project into the asset base.

Financial overview

The Statement of Financial Performance reports a net deficit of \$2.127m, which is \$1.274m above the budgeted \$0.853m deficit. The larger than expected deficit is primarily caused by reduced revenue from demand driven survey and titles products. Other reductions in Revenue Crown and expenditure are the result of fiscally neutral expense and funding transfers to the next financial year.

All of Land Information New Zealand's output classes shown in the Statement of Departmental Expenditure and Appropriations are within appropriation.

The department has initiatives that span across financial years. Notional Accounts and project-based reports are used to monitor effectiveness over the life of these initiatives. Project based budgets managed by the department include the memorandum account for the survey and title automation project (**Landonline**), Continental Shelf delimitation project and the Land Tenure Reform account. The ability to call on unspent project budget in subsequent years accompanied by integrated project reporting systems (project progress, risk and financial expenditure) has improved project planning and management.

The department is aware of the issues surrounding the pricing of its products. The operation of the memorandum account for **Landonline**, and "wash-up" invoicing for the Office of the Valuer-General's auditing function, are two examples of the department ensuring charges are set for cost recovery.

Summary of Appropriations Changes

Appropriation	Main Estimates \$000	Supplementary Estimates \$000	Total Appropriated 2000/01 \$000	Notes
Departmental Appropriations				
D1 Policy Advice	2,142	8	2,150	1
D2 Office of the Valuer- General	2,157	(356)	1,801	2
D3 Survey System	1,626	329	1,955	3
D4 Land Records System	76,164	(2,416)	73,748	4
D5 Crown Property Management and Disposal Services	15,938	428	16,366	5
D6 Topographic and Hydrographic Information System	37,740	2,703	40,443	6
Total	135,767	696	136,463	

Appropriation	Main Estimates \$000	Supplementary Estimates \$000	Total Appropriated 2000/01 \$000	Notes
Non-Departmental Output Classes				
O1 Contaminated Sites	443	0	443	
O2 Lakes	200	0	200	
Total	643	0	643	
Borrowing Expenses				
Coalcorp House Mortgage	687	0	687	
Total	687	0	687	
Other Expenses to be incurred by the Crown				
Crown Forest Management	0	1935	1935	7
Crown Rates	1,450	9	1,459	8
Crown Obligations – Loss on Disposal	729	64	793	9
Huntly East Subsidence	165	(100)	65	10
Kokiri Centres: Sale Loss	80	0	80	
Land Liabilities	1,838	12,051	13,889	11
Residual Crown Leasehold Rents	1,358	11,184	12,542	12
Total	5,620	25,143	30,763	
Capital Contribution to the Department				
Capital Investment	40,499	(22,499)	18,000	13
Total	40,499	(22,499)	18,000	
Purchase or Development of Capital Assets by the Crown				
Crown Acquisitions - Huntly East	500	375	875	14
Crown Obligatory Acquisitions	629	3,491	4,120	15
Land Tenure Reform Acquisitions	0	930	930	16
Total	1,129	4,796	5,925	
Repayment of Debt				
Coalcorp House Mortgage	917	0	917	
Total	917	0	917	
Total Appropriations	185,262	8,136	193,398	

Notes:

1. The increase reflects modifications to the process for the allocation of costs to this output class.

2. The decrease reflects efficiency savings from the auditing and monitoring of territorial authorities' valuation functions.
3. The increase reflects modifications to the process for the allocation of costs to this output class and a reassessment of internal resource allocated to **Landonline**.
4. The decrease reflects the re-phasing of **Landonline** project costs, modifications to the process for the allocation of costs to this output class and a reassessment of internal resources allocated to **Landonline**.
5. The increase reflects the reinstatement of baseline funding after re-tendering pastoral lease management, the management costs for Alexandra flood remediation and modifications to the process for the allocation of costs to this output class.
6. The increase reflects the re-phasing of Continental Shelf delimitation project costs, modifications to the process for the allocation of costs to this output class and delays in hydrographic surveys due to Royal New Zealand Navy operational requirements.
7. The increase reflects the transfer of costs from Departmental Output Class D5.
8. The increase reflects the transfer of property from Government Property Services Limited.
9. The increase reflects the implementation of identified gifted land transactions.
10. The decrease reflects the lower than expected number of damage claims under the subsidence policy.
11. The increase reflects interest and legal costs for the resolution of an inherited land liability, deferral of the Hangarito Stream project due to re-scoping of work and acquisition of properties and easements in Alexandra for flood remediation.
12. The increase reflects the transfer of a long-term lease from GPS Limited and accompanying rental losses.
13. The decrease reflects delays in the **Landonline** project and the use of internal capital reserves to delay the need for a capital injection.
14. The increase reflects the re-forecast of demand driven acquisitions.
15. The increase reflects the acquisition of a property from GPS Limited and of contaminated sites on former Crown land.
16. The increase reflects the acquisition of one pastoral lease property and the completion of one pastoral lease tenure review.

Financial Performance Variations

Net Deficit

The net operating deficit is \$1.274m above the Supplementary Budget Estimates. This deficit is mainly the result of lower third party revenue from survey and titles transactions, which were used to fund **Landonline** operating costs. The deficit was anticipated in the financial planning for the project and is compensated for by the operation of a memorandum account. This memorandum account is similar to a revolving account where the surpluses from one year are used to compensate for deficits in other years.

Capital spending

Capital expenditure from the Statement of Cash Flows shows an under-expenditure of \$4.1m. The lower than budgeted capital expenditure was caused by delays in **Landonline** sub-projects, stage 1 build and conversion.

Crown Accounts

The under expenditure in contaminated sites results from the slower than expected pace of negotiations for the purchase of three Southland farms. The negotiations have delayed implementation of the management plans for individual dumpsites.

Crown Obligatory Acquisitions was under-spent because two gifted land property transactions were delayed by complex entitlement issues.

Statutory Information

Land Act 1948

The following table details information required under section 181 of the Land Act 1948 for the year ended 30 June 2001.

	Details	No	Total Area (ha)	Price Paid (\$)	Total Yearly Rent Payable
1(a)	Areas of private land or lessees' interest in Crown land purchased during the year	11	1.2516	1,522,806	N/A
1(b)	Areas of land purchased by Office of Treaty Settlements under Section 40 of the Land Act 1948*	5	9.6660	2,296,415	N/A
2	Leases and Licences granted during the year	110	388,272	N/A	215,055
3	Leases and Licences current at the end of the year	855	2,661,682	N/A	3,755,548

* These purchases were funded from Vote: Treaty Negotiations.

Legal Responsibilities

Legislation administered by Land Information New Zealand

- Crown Grants Act 1908.
- Crown Pastoral Land Act 1998.
- Deeds Registration Act 1908 *.
- Hawkes Bay Land Transfer Regulations 1937
- Hunter Gift for the Settlement of Discharged Soldiers Act 1921
- Hunter Gift Regulations 1955.
- Land Act 1948.
- Land Act Regulations 1949.
- Land Transfer Act 1952 *.
- Land Transfer Regulations 1966.
- New Zealand Geographic Board Act 1946.
- Public Works Act 1981
- Rating Valuations Act 1998.
- Rating Valuations Regulations 1998.
- Rating Valuations (Local Authority Charges) Regulations 1999.
- Survey Act 1986.
- Survey Regulations 1998.
- Survey Professional Regulations 1977.
- Survey (Departmental Fees and Charges) Regulations 1998.
- Unit Titles Act 1972 *.
- Valuers Act 1948.

(* Administered jointly with Ministry of Justice.)

The Chief Executive has statutory functions under the Public Works Act relating to the disposal of surplus land.

Land Information New Zealand also has functions under a number of other Acts including:

- Airport Authorities Act 1966 (relating to disposal of land).
- Crown Research Institutes Act 1992 (relating to disposal of land).
- Electoral Act 1993 (relating to Electoral boundaries).
- Geographical Indications Act 1994 (relating to Geographical Names).
- Health Reforms (Transitional Provisions) Act 1993 (relating to disposal of land).
- New Zealand Railways Corporation Act 1981 (relating to disposal of land).
- Ngai Tahu Claims Settlement Act 1998.
- Ngati Turangitukua Claims Settlement Act 1999.
- Pouakani Claims Settlement Act 2000.
- Resource Management Act 1991 (relating to network utility operators and acquisition of land).

- State Owned Enterprises Act 1986 (relating to disposal of land).
- Te Ture Whenua Maori Act 1993 (relating to Maori land).
- Treaty of Waitangi (State Enterprises) Act 1988 (relating to disposal of land).
- Treaty of Waitangi Act 1975 (relating to disposal of land).
- Waikato Raupatu Claims Settlement Act 1995 (relating to disposal of land).

Land Information New Zealand has a number of statutory officers with functions under the Acts administered by the department.

- Commissioner of Crown Lands
- Registrar- General of Land
- Surveyor-General
- Valuer-General
- Chief Surveyors in each region.

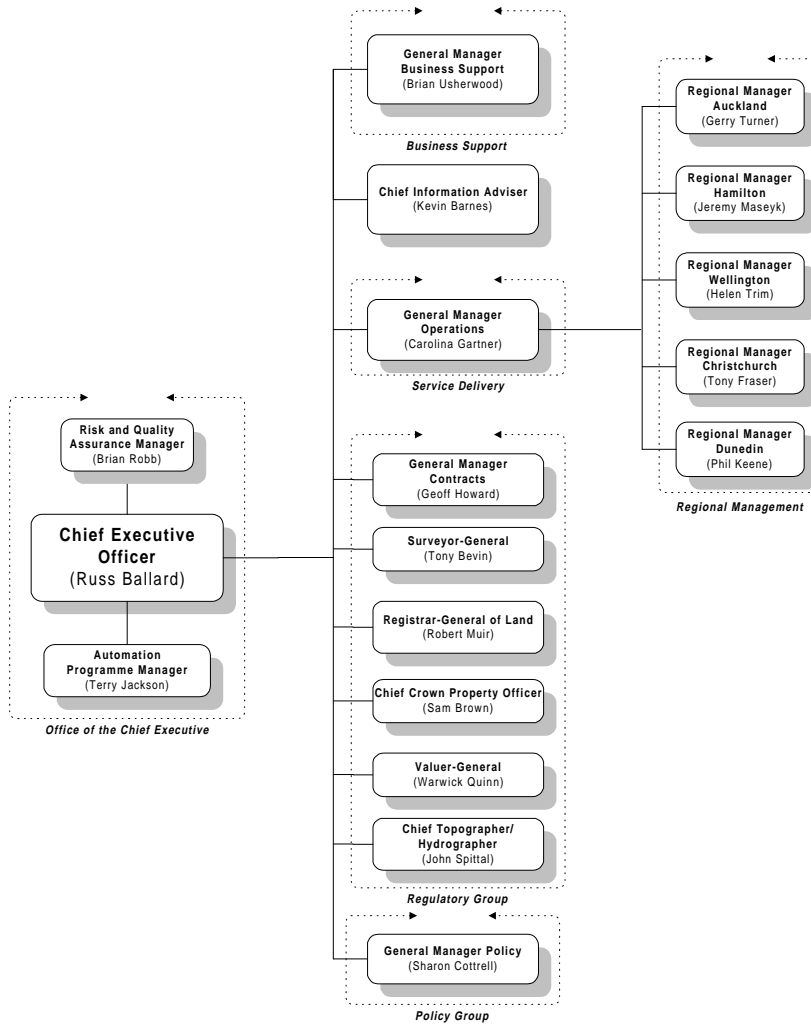
In addition, Land Information New Zealand, particularly the Registrar General of Land and Chief Surveyors, has special responsibilities relating to land transactions under more than fifty other statutes.

The department acts in a secretarial and administrative support capacity for the Survey Board of New Zealand, the New Zealand Geographic Board and the Valuers Registration Board. The Surveyor-General is the Chairperson of the Survey and Geographic Boards and the Valuer General is Chairperson of the Valuers Registration Board.

The department is required to comply with the following general Acts:

- Employment Relations Act 2000.
- Fiscal responsibility Act 1994.
- Health and Safety in Employment Act 1992.
- Holidays Act 1981.
- Human Rights Act 1993.
- Minimum Wage Act 1983.
- Official Information Act 1982.
- Ombudsmen Act 1975.
- Privacy Act 1993.
- Protected Disclosures Act 2000
- Public Finance Act 1989.
- Smoke-free Environments Act 1990.
- State Sector Act 1988.

LINZ Management Structure (as at 30 June 2001)



Directory

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On behalf of the Controller and Auditor-General

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New Zealand Government Branch
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Solicitors

Crown Law Office
45 Pipitea Street
WELLINGTON

Insurer

Aon Risk Services

Contact details

National Office

Chief Executive
GM Policy
GM Business Support
GM Operations
GM Contracts
Chief Crown Property Officer
Chief Topographer/Hydrographer
Registrar-General of Land
Surveyor-General
Valuer-General
Risk and Quality Assurance Manager
Automation Programme Manager
Chief Information Adviser

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Christchurch Regional Office

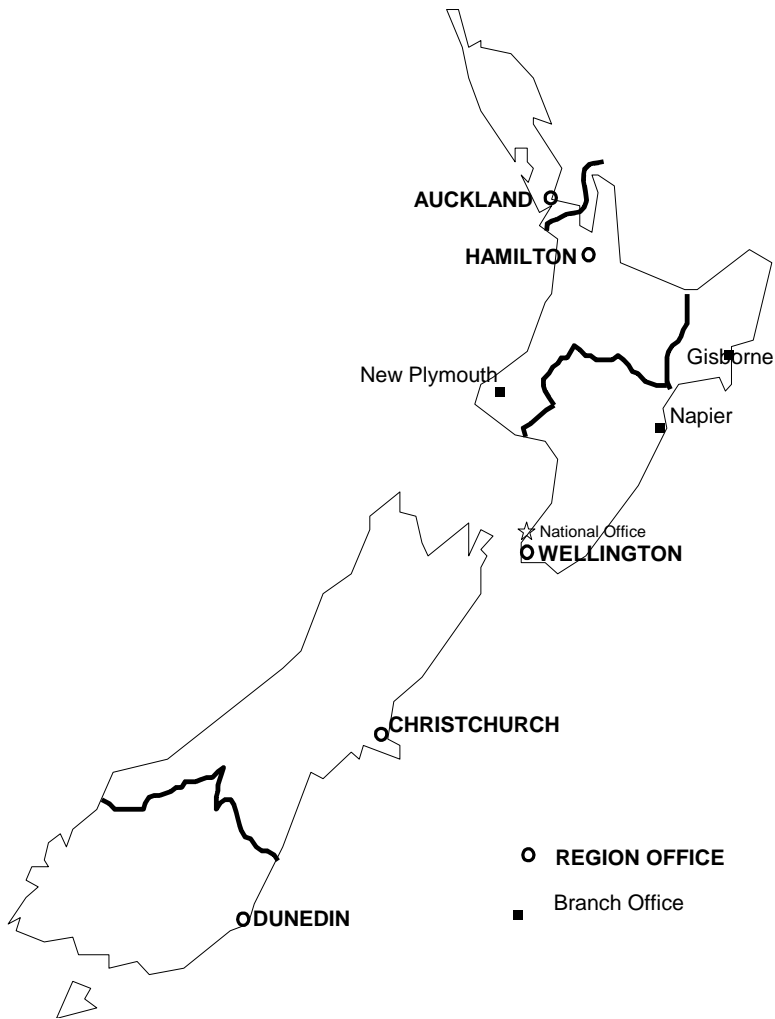
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DX YP 80001
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Fax 0-3-477-3547

Region and Branch offices

As at 28 September 2001



Staff Resources (as at 30 June 2001)

By Area:

<i>Area:</i>	<i>Number of People:</i>
CEO/Audit/Legal/Business Support/ Operations Support	114
Policy	9
Operations	460
Regulatory	80
TOTAL	663

By Location and Gender:

<i>Location</i>	<i>Total</i>	<i>Female</i>	<i>Male</i>
Auckland	135	55	80
Christchurch	86	32	54
Dunedin	43	18	25
Gisborne	9	4	5
Hamilton	79	42	37
Napier	15	10	5
National Office	213	89	124
New Plymouth	14	7	7
Wellington	69	39	30
TOTAL	663	296	367

GLOSSARY

CTH	Chief Topographer/Hydrographer
CRS	Core Record System
DCDB	Digital Cadastral Database
OCCPO	Office of the Chief Crown Property Officer
R&QA	Risk and Quality Assurance
RGL	Registrar-General of Land
SG	Office of the Surveyor-General
SLA	Service Level Agreement
VG	Valuer-General

