

POSITION DESCRIPTION

Position

Title	Chief Information Officer Land Information New Zealand
Reports to	Chief Executive
Location	Wellington

Position overview and accountabilities

The Chief Information Officer is a member of the senior leadership team and therefore has a dual accountability for the effective leadership of LINZ and the specific accountabilities for the role.

Key priorities	<p>The Chief Information Officer is responsible for leading and implementing LINZ's strategic direction as the organisation positions itself for the future, as well as:</p> <ul style="list-style-type: none"> ensuring a stable and secure electronic platform for the ongoing provision of services that enhance the efficiency and effectiveness of Land Information New Zealand creating and maintaining a highly professional, customer oriented, innovative and future-focused IT function aligning systems, structures and processes with industry best practice developing and delivering a credible IT strategy that drives excellent outcomes for LINZ and LINZ's customers building strong and effective relationships with internal business partners and external suppliers
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Leadership accountabilities	<p>This position is part of the senior leadership team, which has collective responsibility for:</p> <ul style="list-style-type: none"> determining and shaping the organisational strategy, including LINZ's sector leadership role, and scanning the environment to inform strategy ensuring strategies are implemented and driving performance developing organisational capability and shaping culture building and nurturing key external relationships contributing to LINZ's accountability documents and Parliamentary processes identifying and managing risk
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Key accountabilities

This position is accountable for:

- leadership and governance of the technology strategy and architecture, ensuring alignment with government standards and LINZ's strategic direction
 - developing technology solutions that support internal and external customers
 - change management, including developing, implementing and maintaining best practice change management strategies and frameworks
 - continuous improvement, including
 - identifying and evaluating opportunities for business-led technological innovation and development
 - managing the development and enhancement of applications, data and infrastructure
 - raising awareness of and providing education on new technology
 - vendor management, including
 - establishing and maintaining value-based supplier relationships which meet business requirements
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Relationships

Direct reports

- Executive Assistant
 - IT Service Delivery Manager
 - Manager Business Engagement
 - Manager Business Delivery
 - Manager Systems Development
 - Manager Landonline Infrastructure
 - Principal IT Architect
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Key working relationships

The Chief Information Officer needs to have strong working relationships with members of the senior leadership team, as well as the following external relationships:

- Minister for Land Information
 - Officials from other government departments, particularly State Services Commission and Department of Internal Affairs
 - Cabinet and Parliamentary Select Committees
 - Professional bodies
 - Contractors and suppliers
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Competencies

- Strategic agility**
- Develops strategic plans that move the organisation forward significantly
 - Demonstrates transformational thinking
 - Provides strategic advice and coaching to other managers
 - Constructs scenarios that enable the organisation to evaluate the future and develop plans
 - Sees trends, analyses organisation position and makes it clear where the organisation needs to focus its energy in the future
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- Managing vision and purpose**
- Inspires people towards vision and purpose, varying tone, pace and style to match different audiences
 - Enables people to feel motivated and excited about being part of the organisation
 - Helps people embrace a vision of the future and see themselves there
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- Building effective teams**
- Builds exceptional morale and spirit, makes people feel they are part of a special team
 - Consistently defines success in terms of the whole team
 - Provides the perfect combination of resources, support and empowerment so that people feel comfortable pushing their limits and contributing their best to the team
 - Makes open communication and dialogue a priority
 - Successfully gets everyone working together through their communication efforts
 - Always puts the spotlight on people responsible for success
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- Developing direct reports**
- Spearheads efforts to promote the development of people
 - Inspires people to challenge themselves
 - Excels at assessing development needs and constructing individual development plans
 - Is a model for how to develop people and help them achieve their potential
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- Dealing with ambiguity**
- Can effectively cope with change
 - Can shift gears comfortably
 - Can decide and act without having the total picture
 - Isn't upset when things are up in the air
 - Doesn't have to finish things before moving on
 - Can comfortably handle risk and uncertainty
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- Drive for results**
- Consistently achieves outstanding results
 - Consistently exceeds requirements and overcomes obstacles
 - Accepts and achieves challenging assignments
 - Constantly works to improve performance and raise standards
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- Customer focus**
- Is dedicated to meeting the expectations and requirements of internal and external customers
 - Gets first-hand customer information and uses it for improvements in products and services
 - Acts with customers in mind
 - Establishes and maintains effective relationships with customers and gains their trust and respect
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- Interpersonal savvy**
- Demonstrates excellent rapport-building skills; easily engages people and encourages frank and positive interactions
 - Confidently establishes a comfort level in discussions and makes subtle changes in approach to match others' styles
 - Demonstrates natural empathy and understanding of people
 - Facilitates calm discussion and resolution of hot issues and tension
 - Quickly establishes common bonds with people
 - Builds rapport by sharing information and developing trust
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- Innovation management**
- Always selects and champions the best ideas for further study and innovation
 - Demonstrates excellent judgement in assessing the potential of an innovation
 - Energises others to become excited about change and inspires them to create it
 - Drives creative ideas through the organisation
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