

# Update from Gaye - 30 April

Welcome to this first Update from Gaye – the “stand in for Stand-up” as I explained in my [video on Friday](#). These updates are an important way for me to stay in touch with you all, and keep you informed on the key things going on in LINZ.

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## Update from Gaye

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### Checking on your Wellbeing

You’ve heard me talking about how our health, safety and wellbeing is our number one priority, particularly through this COVID-19 period.

Now that we’ve moved out of Alert Level 4, we’re kicking off WellBeing Check surveys so we can keep in touch with how you’re doing.

#### The what

These confidential pulse surveys cover eight areas of wellbeing, and take about five minutes to complete. They’re an excellent way for us to gather high level information on the wellbeing of you, our people.

The information you provide is completely confidential. Findings from the surveys will enable us to give more support to areas that need it, and provide more resources to our leaders.

You might be wondering about Urupounamu. We had one ready to go for March, but we put this on hold due to COVID-19. Urupounamu is an important initiative, and we'll resume it later in the year.

### Timings and more information

- The first WellBeing Check survey will be emailed next week
- We'll run the survey every three weeks or so
- Key findings will be shared with you
- Read more [on inLINZ \(http://inlinz/news/linz-work/checking-our-wellbeing\)](http://inlinz/news/linz-work/checking-our-wellbeing).

### Keeping our people safe at Alert Level 3

At Alert Level 3 our offices remain closed to most of us, the public and visitors. It's important we all stay home as much as possible. Only a very small number of people can go into the office at Alert Level 3 - they have my approval to undertake specific work that can't be done from home.

Our Health and Safety team - Alby, Ben and Megan - have been working with our re-entry group, the Facilities team, and leaders from our three offices to ensure these people are safe when they go into our workplaces. This has included developing COVID-19 Site Specific Safety Plans (SSSPs) and an online safety toolbox.

### Site Specific Safety Plans (SSSPs)

An SSSP sets out the health and safety obligations for work at a designated office or site.

Our COVID-19 SSSPs support our people's health and safety as they re-enter our offices. They provide a consistent health and safety management approach that includes a summary of the work to be completed, emergency preparedness, and identifying and managing specific hazards. The plans are then used hand-in-hand with the online safety toolbox.

### Online safety toolbox

Our new online safety toolbox is completed by each person before they go into the office. It uses the health and safety risk manager system we introduced late last year and is even available on mobile.

Thank you and well done to everyone involved! I'm really pleased we have such robust processes in place to keep our people safe.

### Hogwarts School of Wizardry comes to LINZ!

On a lighter note to finish today, I wanted to fill you in on one of my more amusing AskGaye questions. Kirsten Forrest is a Portfolio Manager in Christchurch... and she's also a huge Harry Potter fan. As am I! Kirsten emailed me on AskGaye with these Harry Potter-related questions.

Here are two of my answers to Kirsten, but you'll have to watch my update video for the answer to her question about sorting the Deputy Chief Executives into Hogwarts Houses.

1. My favourite Harry Potter book (or movie). So hard to choose. My first choice is The Philosopher's Stone - even though it's not necessarily the best book in the series, it's the one that gave us entry to the world of Harry Potter, something so new and fantastic.
2. My Patronus is a white horse. A gorgeous fit galloping one. Or maybe a unicorn. The reason for this? Basically just that I love horses and also they're brave, strong and fast.

Ngā mihi nui

Gaye



(Mock-up of me as a Hogwarts student courtesy of our friends in Comms 😊)

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