DC Loader 3.1 Wizard Screen Shots

Aug 2023

We've upgraded our Digital Certificate (DC) Loader platform.

The DC renewal process remains largely the same, but we've removed some screens that caused confusion. Error messages have been improved, so clearly tell you:
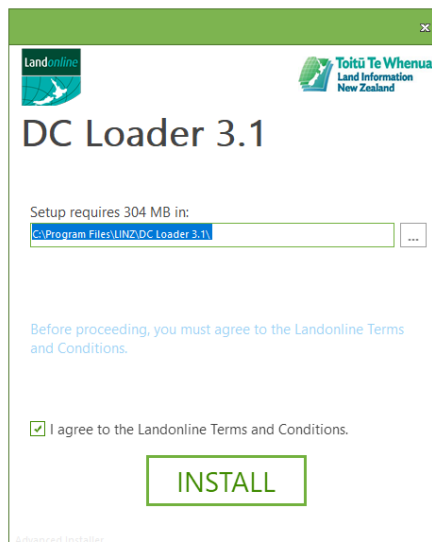
1. What's wrong
2. What to do next.
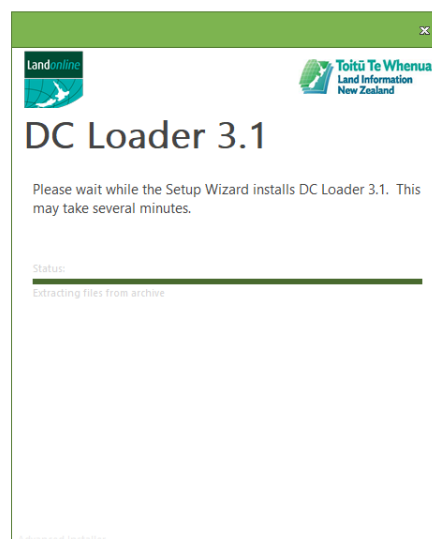
Downloading the DC Loader 3.1 Wizard

Download the DC Loader Wizard 3.1 from our website.

Click on the checkbox to signal your agreement to the Landonline Terms and Conditions.

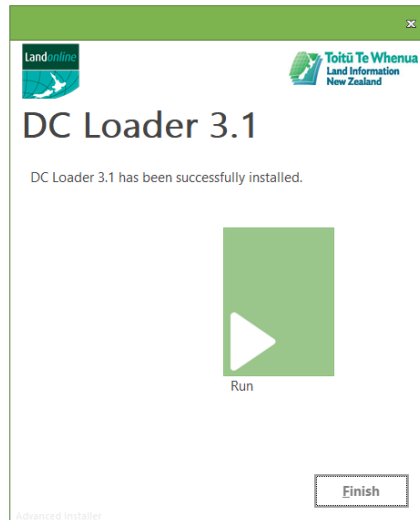The **INSTALL** button will now be available - click on it.

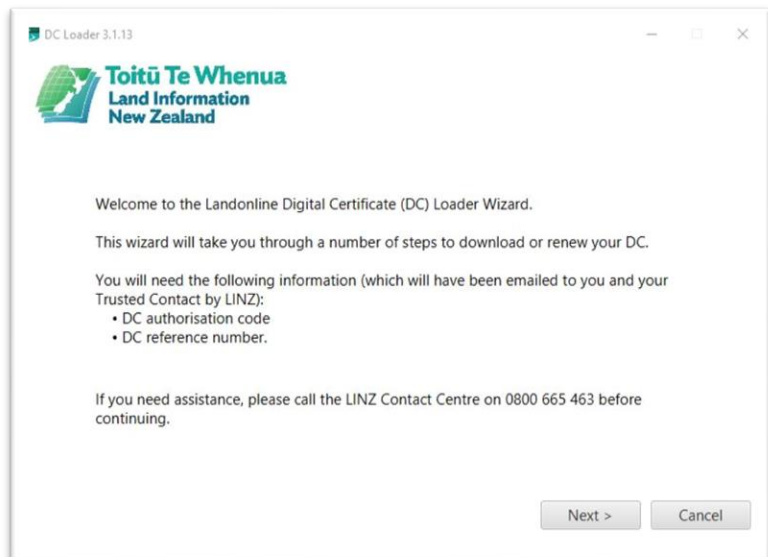The DC Loader 3.1 Wizard will now install.

Click **Run**.

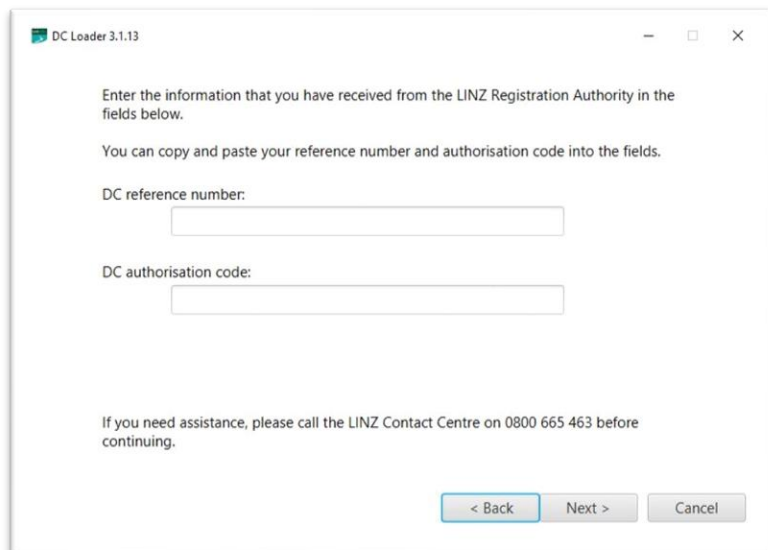The DC Loader 3.1 Wizard is now installed.
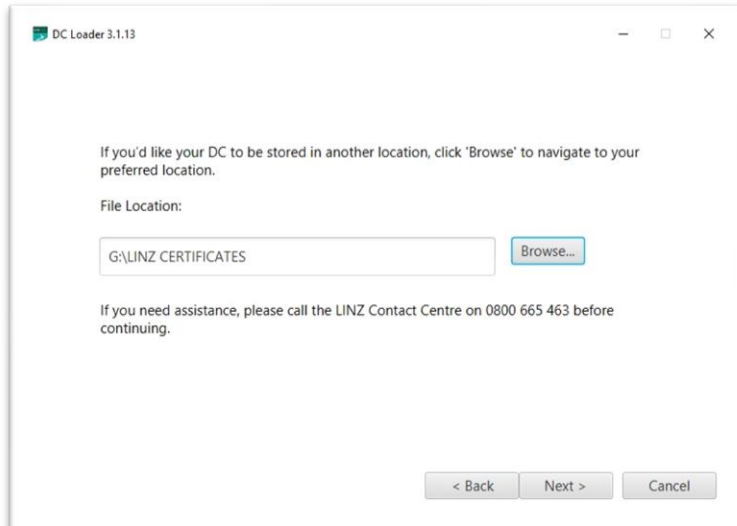

Open the Wizard and follow the prompts.

Enter the DC reference number and DC authorisation code.

Click **Next**.

Accept or change the preferred location.

Click **Next**.

DC Loader 3.1.13

If you'd like your DC to be stored in another location, click 'Browse' to navigate to your preferred location.
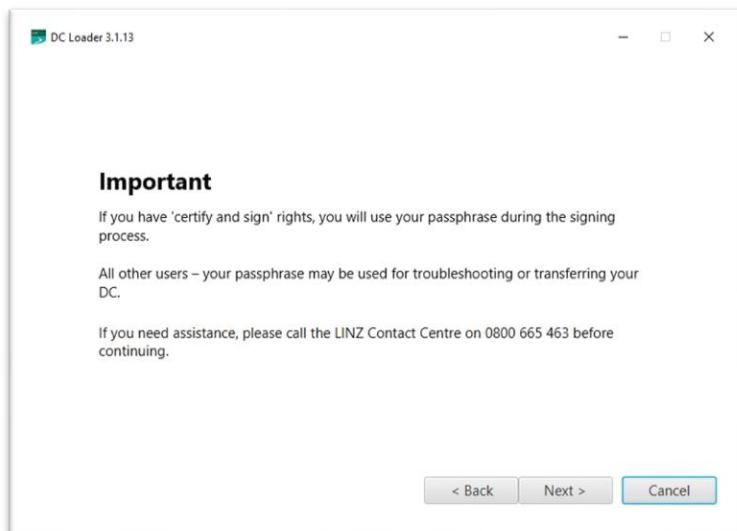
File Location:

G:\LINZ CERTIFICATES   Browse...

If you need assistance, please call the LINZ Contact Centre on 0800 665 463 before continuing.

< Back   Next >   Cancel

Information regarding creating your passphrase.

Once you have read this, click **Next**.

DC Loader 3.1.13

Important

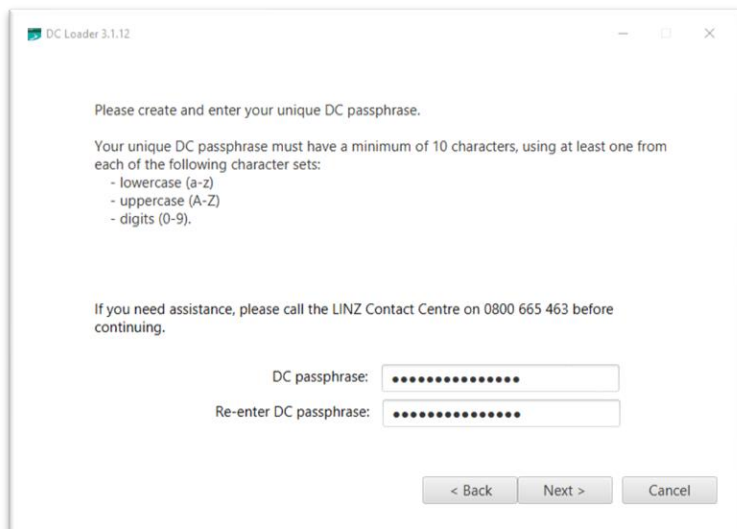If you have 'certify and sign' rights, you will use your passphrase during the signing process.

All other users – your passphrase may be used for troubleshooting or transferring your DC.

If you need assistance, please call the LINZ Contact Centre on 0800 665 463 before continuing.

< Back   Next >   Cancel

Create your unique DC passphrase.

When you have completed this, click **Next**.

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Please create and enter your unique DC passphrase.

Your unique DC passphrase must have a minimum of 10 characters, using at least one from each of the following character sets:
- lowercase (a-z)
- uppercase (A-Z)
- digits (0-9).

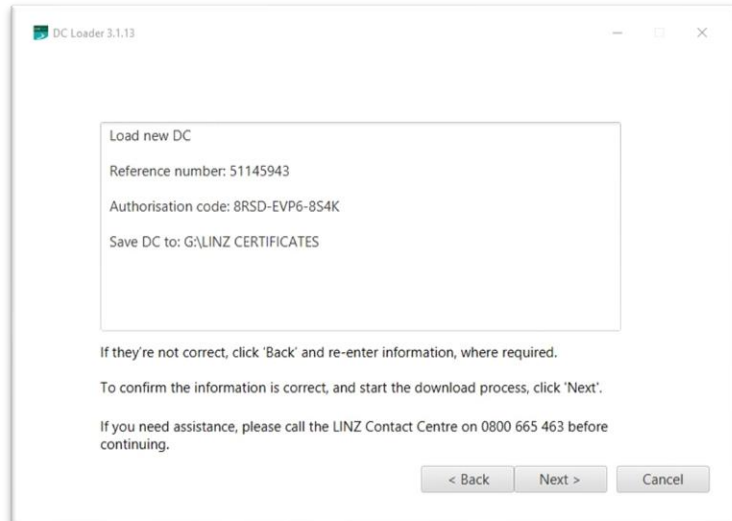If you need assistance, please call the LINZ Contact Centre on 0800 665 463 before continuing.

DC passphrase: ••••••••••••••

Re-enter DC passphrase: ••••••••••••••
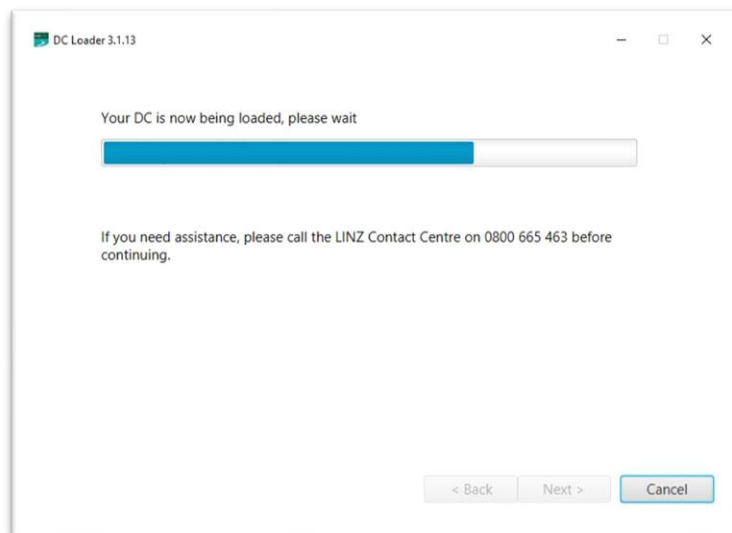
< Back   Next >   Cancel

A final check before the DC is loaded.

Click **Next** if you are happy with the details or **Back** if you wish to change something.
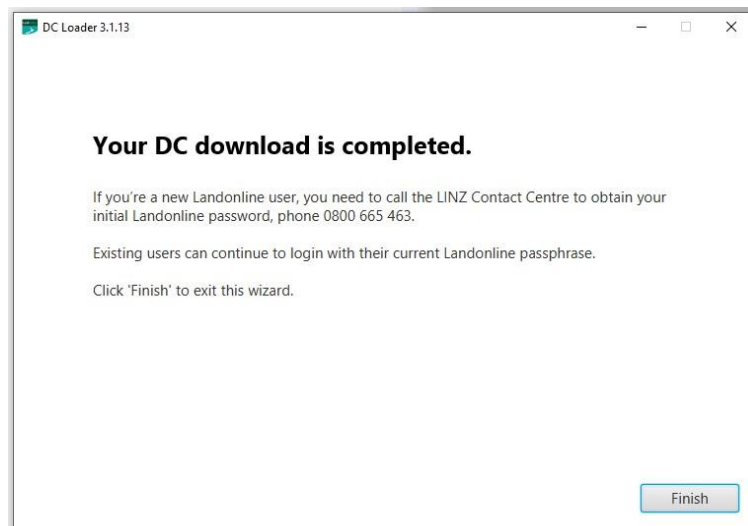

Your DC will now load.

Click **Next** once the DC is loaded.

Your new DC is downloaded in the location you specified.

Click **finish** to exit the DC Loader Wizard.

Error messages

You may see error messages like these as you progress.

WARNING

Authorisation code entered incorrectly, check your code and then re-enter it.

OK

ERROR

Invalid reference number entered – please re-enter. If problem persists, please contact LINZ Contact Centre on 0800 665 463

OK