

Our Ref DOIA 24-124

1 December 2023



Wellington Office  
Radio New Zealand House  
155 The Terrace  
PO Box 5501  
Wellington 6145  
New Zealand  
T 0800 665 463  
F +64 4 472 2244  
E [customersupport@linz.govt.nz](mailto:customersupport@linz.govt.nz)  
W [www.linz.govt.nz](http://www.linz.govt.nz)

Tēnā koe 

### Response to your official information request

Thank you for your official information request received on 8 November 2023 for

- A summary of support, information and entitlements you provide to your employees who take parental leave and return to work at your agency.
- Copies of policies and procedures at your agency that relate to information and support provided to employees who take parental leave and return to work.

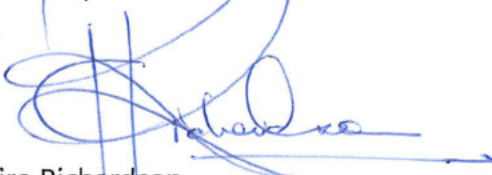
Please find enclosed the information requested as:

- **Attachment 1 – LINZ Parental Leave Information Sheet**
- **Attachment 2 – Holidays and Leave Policy**
- **Attachment 3 – Collective Employment Agreement** and,
- **Attachment 4 - Individual Employment Agreement**

Please note, this response letter outlining our decision on your request, **with your personal details withheld**, and any attached documentation will be published on the Toitū Te Whenua Land Information New Zealand's website. This is likely to be published by 8 December 2023

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Nāku noa, nā



Claire Richardson

Kaihautū Organisational Effectiveness