Meeting Decisions and Actions

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| Meeting date | 13/12/2023 |
| Time | 9-11am |
| Venue | Online |
| Attendees | Jodie Robertson (DOC), Jenny Black (GNS), Anna Meissner (LINZ, Chair), Stuart Caie (LINZ), Miles Dunkin (MBIE), Heather Duarte (MBIE), Bonita Cooper (MNZ), Rātā Chapman Olsen (MPI), Emma Burge (MPI), Jochen Schmidt (NIWA), Jenny Chen (LINZ, Minutes taking)  |
| Apologies | Stacey Faire (Local Gov), Aaron Napier (MFE), Mike Williams (NIWA), Robin Kuhn (NZDF), Becky Shanahan (Local Gov), Stephen Hunt (Local Gov), Enrique Pardo (DOC), Jess Hillman (GNS) |

Discussion items

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|  | Description |
| 1 | Feedback on MGI mission workshop SG worked with Andy Coote during 2 sessions (Nov-Dec) to identify NZ policy drivers for which MGI delivers value. The workshop was valuable and there is interest from leadership teams in different organisations. A final session will be organised early Feb 2024 for which SG members will need to prepare in advance to get most value on the day. Suggested outputs: presentation at the WG annual meeting and double pager to communicate internally and/or externally. |
| 2 | Project updates2.1. Data collection: LINZ provided an update on Gisborne survey now completed and is planning surveys in Tauranga and Otago peninsula next year. The [coordination survey tool](https://storymaps.arcgis.com/stories/60af74f682bb40ed946a3c60d5cfa973) has been successfully adopted by stakeholders and is providing insights into areas of interests. The challenge is now to work out a process for assessing, reviewing, and prioritising areas for future surveys (incl. financial aspect). The MGI WG constitutes a good platform to further progress thinking and address those challenges that could be explored during a workshop session at the next annual meeting.The 3D coastal mapping programme is currently in its early phase of scoping, testing technology, specification, and understanding what products and data are needed. It is still unclear what impact the change of new Government will have on the funding allocated to this programme.It was suggested that the SG/WG connect with Seabed 2030 to explore opportunities around crowed sourced bathymetry and MGI in contributing to data collection stream. 2.2. Data discovery: LINZ provided a brief demo of the MGI WebApp, which is currently being tested by SG. Main feedback was that data categories were too broad, result of limited effort/resources available to develop a more detailed inventory. However, this will be explored in future versions with potential support from MPI. Future maintenance of the App (incl. links to portals) needs to be explored by LINZ. LINZ has downloaded and checked bathy data received through MSR with intention to published on LDS. Other data would be discoverable via MGI Inventory. 2.3. Data access: No progress from MPI on data sharing project.2.4. People and partnership: LINZ suggested a webinar to demo MGI WebApp once published. MNZ mentioned work done by the [Maritime Knowledge Hub](https://www.knowledgehub.transport.govt.nz/topic-hubs/maritime-hub/) (open to anyone to join by email request at knowledgehub@transport.govt.nz) and suggested to connect with them for potential input into MGI webinars. Suggestion was made to schedule newsletter publication, with editorial support from MBIE (MD) and GNS (JB). Content contribution from wider WG will still be sought. Contribution is also still sought for additional user stories on how to reuse MGI. Te Ao Māori perspective on MGI: Brief update from LINZ who will be connecting with Project Governance Board (MPI and Te Arawhiti) to discuss resourcing of work next year and ensuring alignment between Kahui Kaumatua expectations and organisational mandates. With change of Government uncertainties remain whether residual funding can be rolled out to next calendar year. |
| 3 | WG Annual meetingSG considered meeting dates to leave the SG enough time to prepare, communicate and seek contribution. At this stage, early agenda would cover: road map project updates, MGI Web app demo, KEA App demo, Seabed 2030 updates, s-100 future products and services, MPI new platform for fishery data. Afternoon session will be planned based on WG interest in above topics and suggestions. LINZ and GNS are looking for support from limited number of SG members to organise the meeting and progress planning to avoid delaying decision meeting until next SG meetings.  |
| 4 | Endorse SG Terms of ReferenceAM summarised amendments in the TOR, will draft the final version based on feedback received, and circulate to SG for endorsement. |
| 5 | Update on RMA reformDeferred to next SG meeting. |

Past and Current Actions

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|  | What | Who | When | Status |
| 17.13 | Consider regional representation at SG level | Local Gov | 30/11/23 | CLOSED |
| 17.14 | Liaise within own organisation to identify opportunities for further Māori involvement and contribution to the SG | All | On-going  | CLOSED  |
| 17.23 | Communicate roadmap with Ocean Secretariat | DOC/MPI/MFE | 30/11/23 | OPEN |
| 17.24 | Contact Marine Managers Hub and discuss SG attendance | LINZ | 30/11/23 | OPEN |
| 17.25 | Update on Datamesh use | DOC/MPI | 13/12/23 | OPEN |
| 17.312 | Local gov authorities communicate requirements and priorities for seabed mapping | Local Gov | Next C-SIG meeting | CLOSED |
| 17.322 | Complete Qualtrics survey | MFE/NZDF/ Local Gov | 31/11/23 | OPEN |
| 17.324 | Explore opportunities around MSR | LINZ/GNS/NIWA | 20/12/23 | OPEN |
| 17.325 | Explore MGI Hub | LINZ | 29/02/24 | OPEN |
| 17.331 | Explore data sharing in Gov - becomes 18.23 | MPI | 29/02/24 | CLOSED |
| 17.342 | Provide input for future webinars | All | 31/01/24 | CLOSED |
| 17.344 | Contribute to storymap library | All | 31/11/23 | CLOSED |
| 17.352 | Communicate with sustainable Seas Challenges to capture work around Mātauranga Māori themes | All | 31/11/23 | CLOSED |
| 17.4 | Update on RMA reform and opportunities for MGI | Local Gov | 08/02/24 | OPEN |
| 18.11 | Plan third workshop session with Andy Coote | LINZ/All | 22/12/23 | CLOSED |
| 18.12 | Prepare for third workshop session with Andy Coote  | All | 01/02/24 | CLOSED |
| 18.211 | Scope workshop around national coordination for data collection at the next WG meeting | LINZ | 01/02/24 | OPEN |
| 18.212 | Discuss opportunities with Belen Jimenez (Seabed 2030) incl. presentation at SG and/or WG meetings | LINZ | 14/12/23 | CLOSED |
| 18.23 | Scope data sharing project | MPI/LINZ | 08/02/24 | CLOSED |
| 18.241 | Plan webinar to demo MGI WebApp once published | LINZ | 15/02/23 | OPEN |
| 18.242 | Explore input of [Maritime Knowledge Hub](https://www.knowledgehub.transport.govt.nz/topic-hubs/maritime-hub/) for future MGI webinars | LINZ | 01/02/24 | OPEN |
| 18.243 | Plan newsletter editors meeting  | LINZ/GNS/MBIE | 01/02/24 | CLOSED |
| 18.31 | Plan WG meeting date | All | 22/12/23 | CLOSED |
| 18.32 | Contribute to agenda items for AM plenary sessions and PM workshops | All | 08/02/24 | CLOSED |
| 18.41 | Draft and communicate final version of SG TOR | LINZ | 15/12/283 | CLOSED |
| 18.42 | Endorse SG TOR | All | 22/12/23 | CLOSED |
| 18.43 | Nominate SG Vice-Chair | All | 08/02/24 | CLOSED |