





## APPENDIX 3

HERITAGE NEW ZEALAND  
POUHERE TAONGA**Heritage New Zealand Pouhere Taonga Archaeological Discovery Protocol**

In the event that an unidentified archaeological site is located during works, the following applies;

1. Work shall cease immediately at that place and within 20m around the site.
2. The contractor must shut down all machinery, secure the area, and advise the Site Manager.
3. The Site Manager shall secure the site and notify the Heritage New Zealand Archaeologist. Further assessment by an archaeologist may be required.
4. If the site is of Maori origin, the Site Manager shall notify the Heritage New Zealand Archaeologist and the appropriate iwi groups or kaitiaki representative of the discovery, and ensure site access to enable appropriate cultural procedures and tikanga to be undertaken, as long as all statutory requirements under legislation are met (*Heritage New Zealand Pouhere Taonga Act, Protected Objects Act*).
5. If human remains (koiwi) are uncovered, the Site Manager shall advise the Heritage New Zealand Archaeologist, NZ Police and the appropriate iwi groups or kaitiaki representative and the above process under 4 shall apply. Remains are not to be moved until such time as iwi, NZ Police and Heritage New Zealand have responded.
6. Works affecting the archaeological site and any human remains (koiwi) shall not resume until Heritage New Zealand gives written approval for work to continue. Further assessment by an archaeologist may be required.
7. Where iwi so request, any information recorded as the result of the find such as a description of location and content, is to be provided for their records.
8. Heritage New Zealand will advise if an archaeological authority under the *Heritage New Zealand Pouhere Taonga Act 2014* is required for works to continue.

It is an offence under S87 of the *Heritage New Zealand Pouhere Taonga Act 2014* to modify or destroy an archaeological site without an authority from Heritage New Zealand irrespective of whether the works are permitted, or a consent has been issued under the Resource Management Act.

Heritage New Zealand Archaeologists contact details:

Frank van der Heijden  
Senior Archaeologist  
Heritage New Zealand Pouhere Taonga  
64 Gloucester Street, Christchurch  
PO Box 4403, Christchurch 8140

Phone (03) 363 1884  
Email [ArchaeologistCW@heritage.org.nz](mailto:ArchaeologistCW@heritage.org.nz)

Gwen Hoopmann  
Archaeologist  
Heritage New Zealand Pouhere Taonga  
64 Gloucester Street, Christchurch  
PO Box 4403, Christchurch 8140

(03) 363 1893  
Email [AsstArchaeologistCW@heritage.org.nz](mailto:AsstArchaeologistCW@heritage.org.nz)