Application to use, occupy or access Crown land – Lease or licence

Please complete this form if you are wanting to apply for a lease or licence to use, occupy or access Crown land (non-pastoral).

If you wish to apply for a lease or licence to use Crown pastoral land, see the applicable application form available at [Pastoral activity consents](https://www.linz.govt.nz/products-services/crown-property-applications/activities-agreements-and-forms/pastoral-activity-consents).

For more information on activity types, visit [Activities, agreements and forms](https://www.linz.govt.nz/products-services/crown-property-applications/activities-agreements-and-forms).

Please complete all sections of this form and return via email to crownproperty@linz.govt.nz

Alternatively, you can post your application to:

Crown Property
Toitū Te Whenua Land Information New Zealand
PO Box 5501
Wellington 6145

Acknowledgement

Please note that this application and any further correspondence does not in any way form an agreement with Toitū Te Whenua. During consideration of your application parties such as iwi, territorial authorities or other government agencies may be consulted. This consultation may take in excess of eight weeks.

We will send you an invoice for the application fee when we receive your application. Please make payment promptly to avoid any unnecessary delays. We will assess your application upon receipt of your payment.

A legally binding contract will only result once all the decisions have been made and communicated to you and all documentation required to be accepted and signed is completed by both parties.

As part of processing your application, your form and supporting information may be shared with other parties. Please advise us if there is sensitive information in your application that you would like withheld from these parties under the Official Information Act 1982 or Privacy Act 2020.

Your details

Your full name or company name

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| Click or tap here to enter text. |

Your address

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| Click or tap here to enter text. |

Your postal address (if different from your physical)

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| Click or tap here to enter text. |

Your phone number Your email address

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| --- | --- |
| Click or tap here to enter text. | Click or tap here to enter text. |

Your preferred contact method Date of birth or incorporation date

|  |  |
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| Click or tap here to enter text. | Click or tap to enter a date. |

Are you a New Zealand citizen or wholly New Zealand owned company? If not, please elaborate on whether the Overseas Investment Act 2005 applies to this application:

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| Click or tap here to enter text. |

Do you have Liability Insurance? If so, please provide details of the insurance held:

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| Click or tap here to enter text. |

Please note that a favourable credit rating may need to be established. We may therefore complete a standard credit check with an agency of our choice.

Application details

Full address of the land or property

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| Click or tap here to enter text. |

Area (hectares)

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| --- |
| Click or tap here to enter text. |

Proposed term start date Proposed term end date

|  |  |
| --- | --- |
| Click or tap to enter a date. | Click or tap to enter a date. |

Describe any resource consents or permits you need to undertake the activity. Note whether you have already obtained these consents or permits, or explain your plan or the process required to obtain them.

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| Click or tap here to enter text. |

Please provide a map of the area to be used / accessed.

Activity details

Please provide details of the intended use of the property/land you are interested in (such as commercial, business type, grazing, etc).

Please be as specific as possible, noting any relevant council bylaws and district plans. Please indicate details such as specific type of animal, quantity, seed species, beautification, how many people will be on the property etc.

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| Click or tap here to enter text. |

Please provide details of any current agreements you have with Toitū Te Whenua or agreements you have had in the past.

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| Click or tap here to enter text. |

Please provide details of the potential impact of the activity on the land – does it add to the development of the land? What are the effects on the future use of the land and the effects on the environment? Please be as specific as possible (e.g. soil disturbances, effect on current use).

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| Click or tap here to enter text. |

What mitigation measures are proposed (if applicable)?

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| Click or tap here to enter text. |

Signature

If needed to complete the application, I authorise Toitū Te Whenua to:

* collect information from a third party for a credit check
* share any details I provide during the application process with a third party.

I confirm that the information provided in this application form, and all additional forms and information attached, is to the best of my knowledge true and correct.

Name Date signed

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| Click or tap here to enter text. | Click or tap to enter a date. |