Application for an interest in Crown land – Sublease or sublicence

Please complete this form if you are wanting to apply for a sublease or sublicence.

If you are wanting to apply for a sublease or sublease on Crown pastoral land, see the applicable application form available at [Pastoral activity consents](https://www.linz.govt.nz/products-services/crown-property-applications/activities-agreements-and-forms/pastoral-activity-consents).

For more information on activity types, visit [Activities, agreements and forms](https://www.linz.govt.nz/products-services/crown-property-applications/activities-agreements-and-forms).

Please complete all sections of this form and return via email to [crownproperty@linz.govt.nz](mailto:crownproperty@linz.govt.nz)

Alternatively, you can post your application to:

Crown Property   
Toitū Te Whenua Land Information New Zealand   
PO Box 5501  
Wellington 6145

Acknowledgement

Please note that this application and any further correspondence does not in any way form an agreement with Toitū Te Whenua. During consideration of your application parties such as iwi, territorial authorities or other government agencies may be consulted. This consultation may take in excess of eight weeks.

We will send you an invoice for the application fee when we receive your application. Please make payment promptly to avoid any unnecessary delays. We will assess your application upon receipt of your payment

A legally binding contract will only result once all the decisions have been made and communicated to you and all documentation required to be accepted and signed is completed by both parties.

As part of processing your application, your form and supporting information may be shared with other parties. Please advise us if there is sensitive information in your application that you would like withheld from these parties under the Official Information Act 1982 or Privacy Act 2020.

Your details as the current lessee or licensee

Your full name

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| Click or tap here to enter text. |

Your relationship to the lease or licence, for example, lessee, director of licensed company

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| Click or tap here to enter text. |

Your phone number Your email address

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| Click or tap here to enter text. | Click or tap here to enter text. |

The registered lessee or licensee’s name (please include individual, organisation or trust names as appropriate)

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| Click or tap here to enter text. |

Ownership structure (for example joint tenants, tenants in common)

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| Click or tap here to enter text. |

The registered lessee/licensee’s address

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| Click or tap here to enter text. |

The registered lessee/licensee’s email address

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| Click or tap here to enter text. |

The registered lessee/licensee’s solicitor’s name

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| Click or tap here to enter text. |

Solicitor’s phone number Solicitor’s email address

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| Click or tap here to enter text. | Click or tap here to enter text. |

Solicitor’s address

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| Click or tap here to enter text. |

Details of the land

Name of lease/licence

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| Click or tap here to enter text. |

Physical address of lease/licence

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| --- |
| Click or tap here to enter text. |

Legal description

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| --- |
| Click or tap here to enter text. |

Title reference

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| Click or tap here to enter text. |

Limitations in lease/licence

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| Click or tap here to enter text. |

Title reference

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| Click or tap here to enter text. |

Exemptions

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| Click or tap here to enter text. |

Details of all unregistered agreements affecting the lease/licence, for example recreation permits

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| Click or tap here to enter text. |

Details of any consents under the Crown Pastoral Land Act 1998

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| Click or tap here to enter text. |

Is the land subject to rent review or lease/licence renewal?

Yes  No

If yes, have you (the Holder) accepted the rent values or lease renewal?

Yes  No

Proposed sublease/sublicence details

Term and rent

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| Click or tap here to enter text. |

Stock to be carried

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| Click or tap here to enter text. |

Is the proposed sublease/sublicence to be registered?

Yes  No

Purpose of the sublease/sublicense

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| Click or tap here to enter text. |

Please provide the following (if applicable):

* + Information provided by the proposed sublessee/sublicencee as specified below
  + Written communication that you have advised the proposed sublessee/sublicencee of any recreational permits on the land
  + Copy of the proposed sublease/sublicence document, including provision for consent of the Commissioner of Crown Lands.

Proposed sublessee/sublicencee details

Please provide details for all proposed parties if more than one. If a company, details of shareholding are required.

Name of holder/s:

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| Click or tap here to enter text. |

Address of holder/s

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| Click or tap here to enter text. |

Phone number Email address

|  |  |
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| Click or tap here to enter text. | Click or tap here to enter text. |

Legal entity, for example company, trust, individual

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| Click or tap here to enter text. |

Status of ownership (if more than one individual) – state whether joint tenants or tenants in common and specify division of shares.

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| Click or tap here to enter text. |

Financial information

Assets (land, cash, stock, plant, other)

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| Click or tap here to enter text. |

Liabilities (mortgages, current accounts, other)

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| Click or tap here to enter text. |

Cash for purpose (amount, source)

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| Click or tap here to enter text. |

Limit of seasonal finance ($NZD)

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| Click or tap here to enter text. |

Credit references (please attach verification)

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| Click or tap here to enter text. |

Qualifications & experience – Please state the relevant qualifications and experiences that the proposed holder has to undertake the activities authorised on the land (provide evidence if necessary)

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| Click or tap here to enter text. |

Please ensure you have provided the following:

* + Supporting information on financial position
  + If proposed sublessee/sublicencee is a company
    - Copy of Certificate of Incorporation and Constitution
    - Evidence of registration under the Companies Act 1993
  + If proposed sublessee/sublicencee is a Trust, a copy of the Trust Deed; and
  + Where the lease/licence is subject to a recreation permit or other unregistered interest, written confirmation from the proposed sublessee/sublicencee that it has received a copy of any recreation permit or other unregistered interest and will (if the sublease/sublicence is granted) occupy the land in the knowledge that the holder of any permit or unregistered interest has the right to carry on the permitted activity or exercise the rights granted under the terms of the permit or other unregistered interest.

Authorisation

By signing this form, you confirm that:

* you have the authority to sublease/sublicence the land (all parties with a current registered interest in the lease/licence must sign. If the holder is a company, the form must be signed by a person authorised by the company),
* you have appended a copy of any relevant agreements to this application, for example a sublease deed,
* the sublessee/sublicensee is aware of any existing consents, agreements or permits AND will uphold these consents, agreements, or permits,
* any consents required from the Overseas Investment Office have been obtained and are appended to this application – or alternatively, evidence that this is not required such as a verified copy of a NZ passport, and
* this application is accurate and complete to the best of your knowledge.

Current holder(s)

Signature Date

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|  | Click or tap here to enter text. |

Signature Date

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|  | Click or tap here to enter text. |

Signature Date

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Proposed holder(s)

Signature Date

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|  | Click or tap here to enter text. |

Signature Date

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|  | Click or tap here to enter text. |

Signature Date

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