Meeting Decisions and Actions

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| Meeting date | 18/02/2022 |
| Time | 2-4pm |
| Venue | MT Conference Call |
| Attendees | Jodie Robertson (DOC), Vaughan Stagpoole (GNS), Jenny Black (GNS), Deborah Burgess (MFE), Ryan Hughes (MPI), Miles Dunkin (MBIE), Jochen Schmidt (NIWA), Mike Williams (NIWA), Matt James (NZDF), Rachel Gabara (LINZ, Chair), Anna Meissner (LINZ) |
| Apologies | Te Aomihia Walker (TOK), Enrique Pardo (DOC), Oliver Wade (Marlborough District Council – Local Gvt Rep), Stephen Hunt (Waikato Regional Council – Local Gvt Rep) |

Discussion items

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|  | Description |
| 1 | Minutes of the previous meeting accepted. |
| 2 | Welcome new member  The chair welcomed Jodie Robertson (DOC) replacing Shaun Weston on the SG. |
| 3 | Status report / Workplan progress  LINZ presented the status report for 17/02/22.  NIWA committed to review "Oceanography theme" for MGI data categories by end Feb and hold the MGI metadata workshop in April with admin support from LINZ.  GNS is progressing internal stocktake and will contribute to National MGI inventory once complete.  NIWA will share MGI inventory from Phase 1 (created with support of StatsNZ) to contribute to National MGI inventory. Additionally, information from OBIS and NZODN portals can contribute to National MGI inventory once an automated harvest process into data.govt.nz is established.  LINZ updated on progress of Marine Data Innovation Project. Links to monthly demo: <https://www.youtube.com/playlist?list=PLyE56PxGCqSXmS7Ev4XUnXhB3SPBHuL6E>  The SG agreed a coordinated programme for hydrographic data capture at the national level is required to avoid duplication of effort. This work item will start in April.  Organisations involved in recent Antarctic voyages or recent hydrographic surveys in Tonga are welcome to share articles for upcoming MGI newsletters. |
| 4 | TOR review  The SG started reviewing TOR for SG and WG. The SG agreed that the SG currently acts more in a WG capacity and the WG is more of a community of interest. The SG will complete the review of the TOR in March. |
| 5 | LINZ hydrographic survey partnership opportunities  LINZ is looking to increase partnership opportunities on hydrographic surveys planned in HYPLAN. The development of a spatial viewer will allow better visibility on upcoming surveys and increase opportunities for partnership. LINZ is currently considering how to resource this work. |
| 6 | Project management and next meeting  With Anna Meissner (LINZ) going on maternity leave mid-March, only high priority work items will be progressed. These include:  - progress and completion of new MGI stocktakes (MNZ, GNS, Auckland Council),  - creation of the National MGI inventory through standardisation of existing MGI inventories (LINZ in collaboration with DOC, MPI and Greater Wellington Regional Council),  - metadata workshop (NIWA),  - Marine Data Innovation Project (LINZ in partnership with DOC, MPI and Te Arawhiti),  - data capture national programme/visibility of upcoming surveys (LINZ).  Future SG meetings will be held less frequently while Anna is on maternity leave. The next meeting originally scheduled on 21 April will be held in June (TBC). |

Current Actions

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|  | What | | Who | When | Status |
| 1 | Review “oceanography” theme for recommended MGI data categories | NIWA | | End Feb 2022 | Complete |
| 2 | Organise metadata workshop | NIWA | | April | Open |
| 3 | Review of SG and WG TOR | All | | March | Open |