Meeting Decisions and Actions

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| Meeting date | 18/02/2021 |
| Time | 2-4pm |
| Venue | LINZ, Totara L7 & MT Conference Call |
| Attendees | Heiko Philippi (MPI), Enrique Pardo (DOC), Shaun Weston (DOC), Vaughan Stagpoole (GNS), Jenny Black (GNS), Jochen Smidt (NIWA), Barb Hayden (NIWA), Anna Meissner (LINZ), Rachel Gabara (LINZ, Chair), Sorrel O'Connell-Milne (Environment Southland Regional Council - Local Gvt Rep), Te Aomihia Walker (TOK) |
| Apologies | Deborah Burgess (MFE), Miles Dunkin (MBIE), Paul Trudgian (NZDF), Oliver Wade (Marlborough District Council – Local Gvt Rep), Stephen Hunt (Waikato Regional Council – Local Gvt Rep Rep) |

Discussion items

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|  | Description |
| 1 | Minutes of the previous meeting accepted. |
| 2 | Critical marine issues for the PCE's next investigationSuggestions included funding of marine databases of significant importance. |
| 3 | Ocean and Fisheries Portfolio updatesLINZ via the NZ Hydrographic Authority was invited to provide feedback on a draft Cabinet paper for the Oceans and Fisheries portfolio. Amongst the proposed objectives and principles, LINZ noted that significant data and information will be required to achieving "ecosystem integrity, integrated management and a sustainable blue economy". Through hydrographic survey programme LINZ collects and holds a significant amount of marine data. LINZ also took on the opportunity to mention the existence and purpose of the NZMGI-WG. |
| 4 | Roadmap and update from all Project Leaders (All 30min)MGI is findable and accessible* Benefits and learning from stocktake: MPI progressed draft based on feedback from LINZ. MPI will be incorporating feedback from MBIE and input from GNS and MFE once received.
* MFE and LINZ are working on ways to better communicate the data portal matrix to end-users.
* The work DOC is leading to improve inventories' accessibility is rescheduled to allow consulting with the MGI-WG and understanding their needs.

MGI is interoperable & reusable* NIWA is summarising metadata from 50 different data streams that will provide a relatively complete list of attributes required to build a MGI inventory. Output of this work will be shared with the MGI-WG for feedback by end of March 2021.

Collaboration and communication* The slack channel is now operating again and will be the main way of communication between members of the MGI-WG.
* A newsletter will be distributed to the MGI-WG several times a year to report on progress, activities, and events relevant to the NZ MGI community.
* Project leads will be reporting progress of their work bimonthly by publishing a brief update on the MGI webpage.
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| 5 | Access to NZ MGI and impact on international IUCN classificationThe assessment of NZ Longfin Eel by the IUCN as endangered species raised questions at TOK, leading TOK to engaging with IUCN Specialist Group to better understand data source used for the assessment. The assessment was based on partial knowledge impeded by difficulties accessing best available information. This case illustrate how important access to accurate and timely data is to support policy and decision making on the national and international stage. |
| 6 | Feedback on webpage and newsletterFeedback on the webpage and newsletter was provided by various members of the SG and will be incorporated by LINZ to the media prior publication. |
| 7 | Suggestions for webinarsThe SG discussed using webinars as a way to communicate activities and outcomes to the NZ MGI community. It was suggested that webinars could illustrate user case studies. The webinars could also be a channel for members of the WG to present work from their organisations. The format of the webinars needs further discussion (e.g. duration of webinars, pre-recorded vs life webinars, regularity, etc). It was suggested to consult the MGI-WG prior to creating and setting up the webinars.  |
| 8 | Next WG meetingThe SG started discussing options for the next MGI-WG meeting (mid-2021). The SG members will be looking for venues that could accommodate 60-80 people. It was also suggested to choose a date that would coincide with another event to prevent multiple travels for members outside of Wellington. |
| 9 | Using Slack for SG exchangesLINZ explained the functionalities of the Slack channel to enable better collaboration and provide more transparency on work progress to the WG members. Members are welcome to invite their network to join the Slack channel. Access will be provided by the administrators.  |

Current Actions

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|  | What | Who | When | Status |
| 1 | Communicate suggested item with Geoffroy Lamarche | LINZ | Feb 2021 | Open |
| 2 | Share objectives and principles from the draft Cabinet paper for the Oceans and Fisheries portfolio with SG if possible | LINZ | Feb 2021 | Open |
| 3 | Provide feedback to MPI on benefits/learnings doc and sponsorship template. | MFE and GNS | Feb 2021 | Open |
| 4 | Communicate draft guidance on metadata to WG | NIWA | End March 2021 | Open |
| 5 | Update webpage and newsletter based on feedback | LINZ | Feb 2021 | Open |
| 6 | Investigate dates and venue options for next WG meeting | All | April 2021 | Open |