

Release notes on search and administration

Changes for search and administration updates in Landonline release 3.14

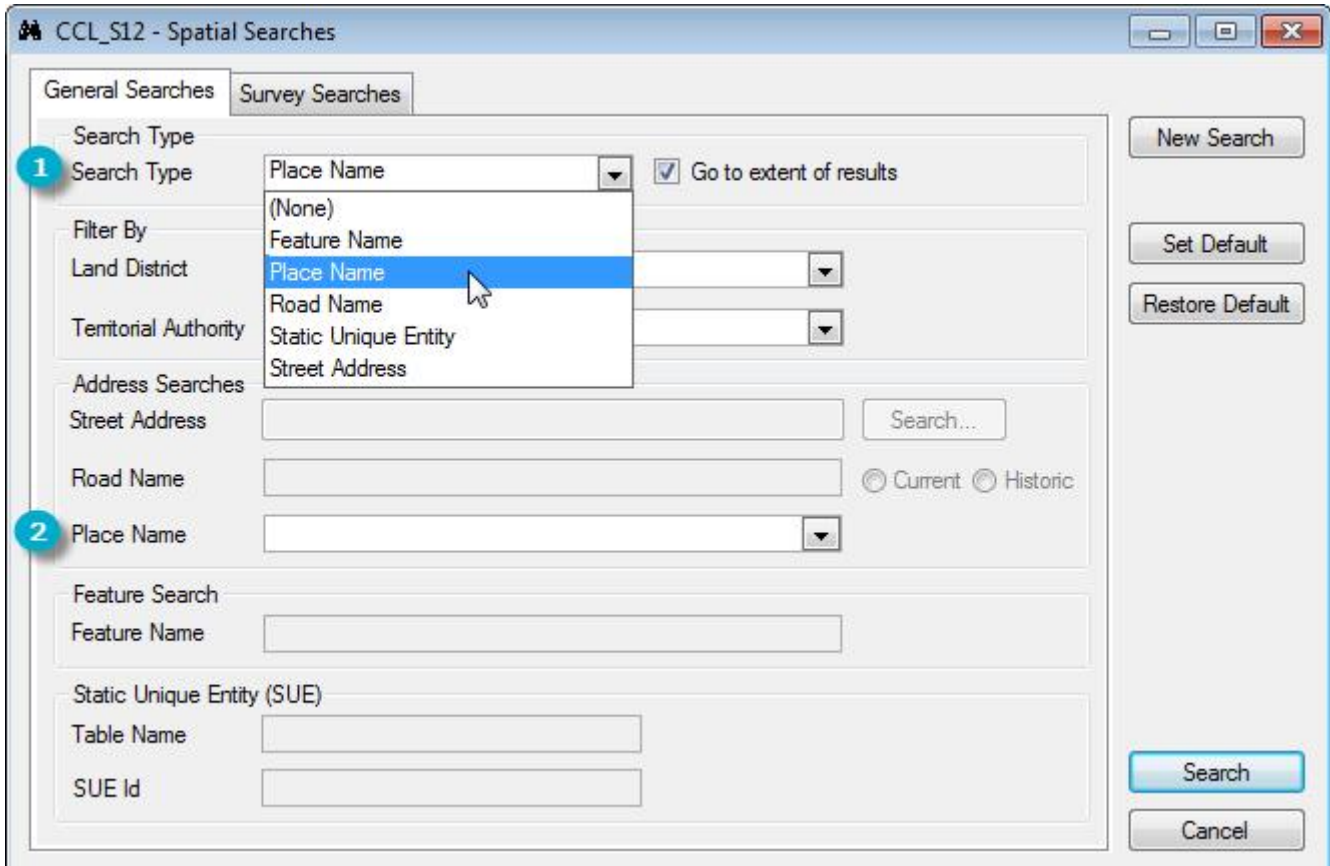
- [Electoral Search changes \(#esc\)](#)
- [Request Manual Copy enhancements \(#mce\)](#)

([Esc](#)) Electoral Search changes

LINZ Ref: LOLCM-81

The removal of some electoral functionality in Landonline has lead to some changes in spatial searching.

Place Names



CCL_S12 - Spatial Searches

General Searches | Survey Searches

Search Type

1 Search Type: Place Name (dropdown menu open, showing options: (None), Feature Name, Place Name, Road Name, Static Unique Entity, Street Address)

Filter By

Land District: (dropdown)

Territorial Authority: (dropdown)

Address Searches

Street Address: (text input)

Road Name: (text input)

Place Name: (text input)

Feature Search

Feature Name: (text input)

Static Unique Entity (SUE)

Table Name: (text input)

SUE Id: (text input)

Go to extent of results:

Search... (button)

Current (radio) / Historic (radio)

New Search (button)

Set Default (button)

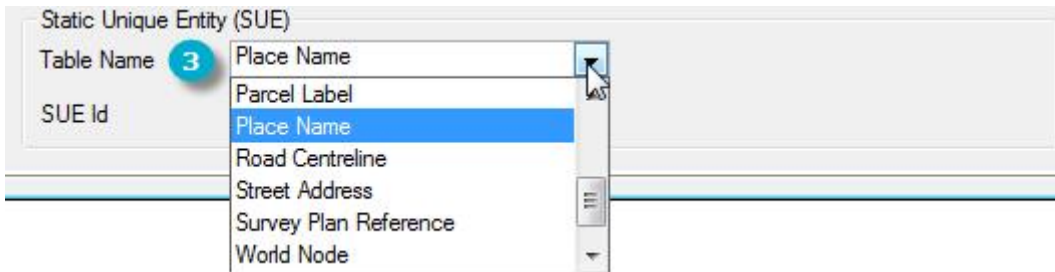
Restore Default (button)

Search (button)

Cancel (button)

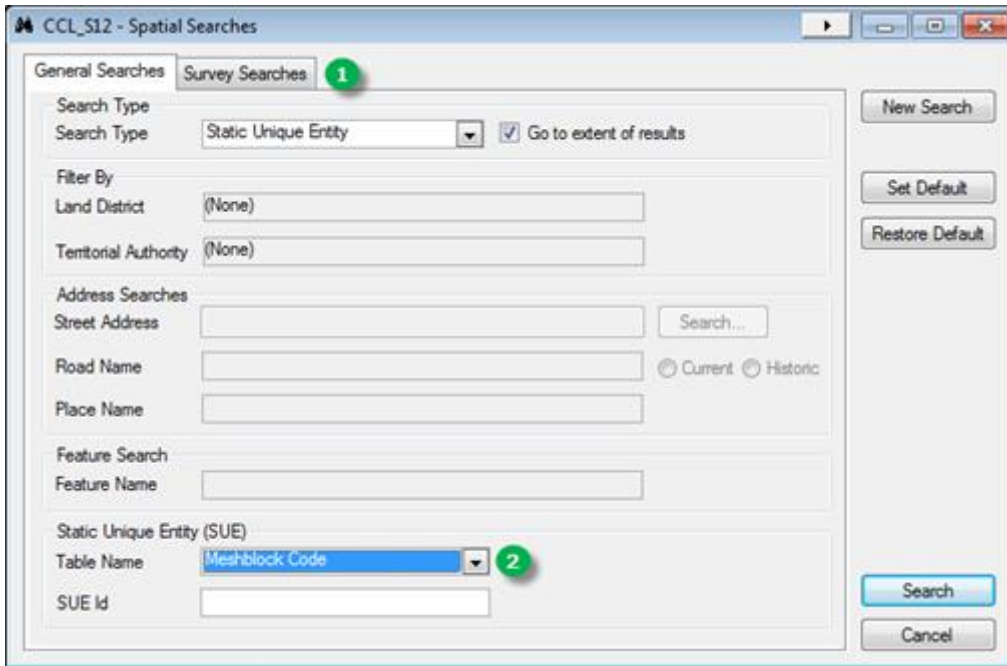
1. Search Type – ‘Electoral Place Name’ has been changed to ‘Place Name’

2. Place Name dropdown list – will now retrieve from the new Gazetteer Place Name table



1. Table Name dropdown - 'Electoral Place Name' has been changed to 'Place Name' and searching via SUE will retrieve from the new Gazetteer Place Names table

Meshblocks & TA's



1. The Electoral Searches tab is no longer visible on CCL_S12 - Spatial Searches screen.
2. The SUE Table Name for 'Meshblock' now displays as 'Meshblock Code' and the SUE Id field accepts the meshblock code instead of the meshblock id.

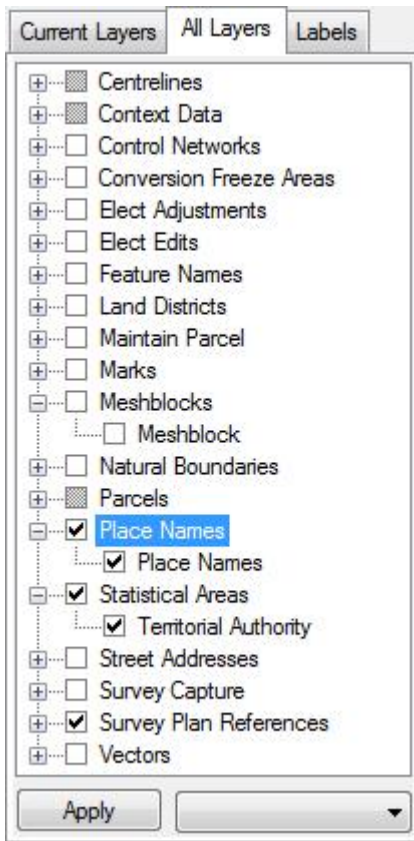
The meshblock code search will be looking for codes in the new table – snz_meshblock

The following SUE table names have been removed from the dropdown list:

- Meshblock
- Meshblock Boundary
- Statistical Area

Spatial Window

All Layers List



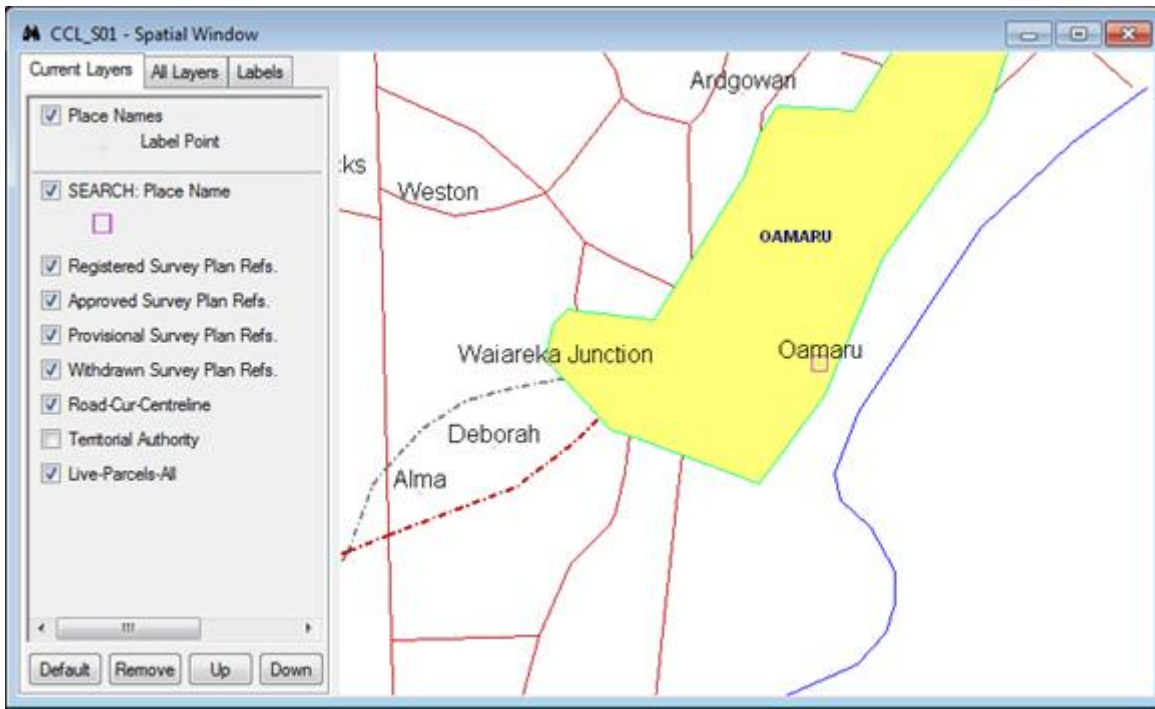
Layer Id	Display Name
180	Meshblock
191	Ward
192	Regional Council
193	Regional Constituency
194	General Electorates
195	Maori Electorates
196	No Licence Districts
200	Electoral Place Name

And the new layers have been added:

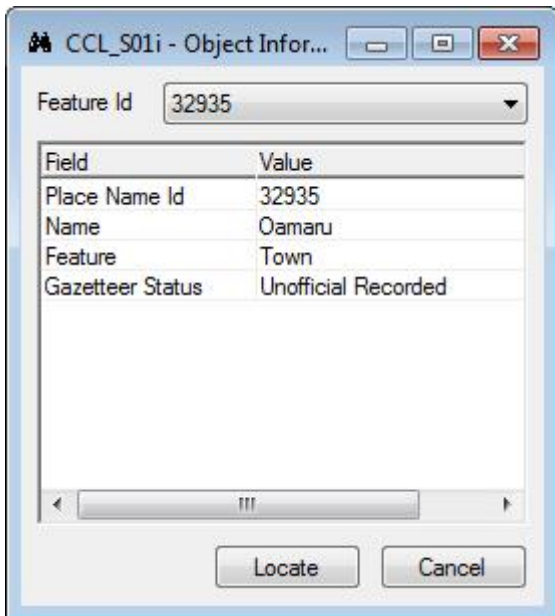
Layer Id	Display Name
201	Place Names
181	Meshblock

Place Name Search/Object Information

The Spatial Window will retrieve and display the new Place Name layer:

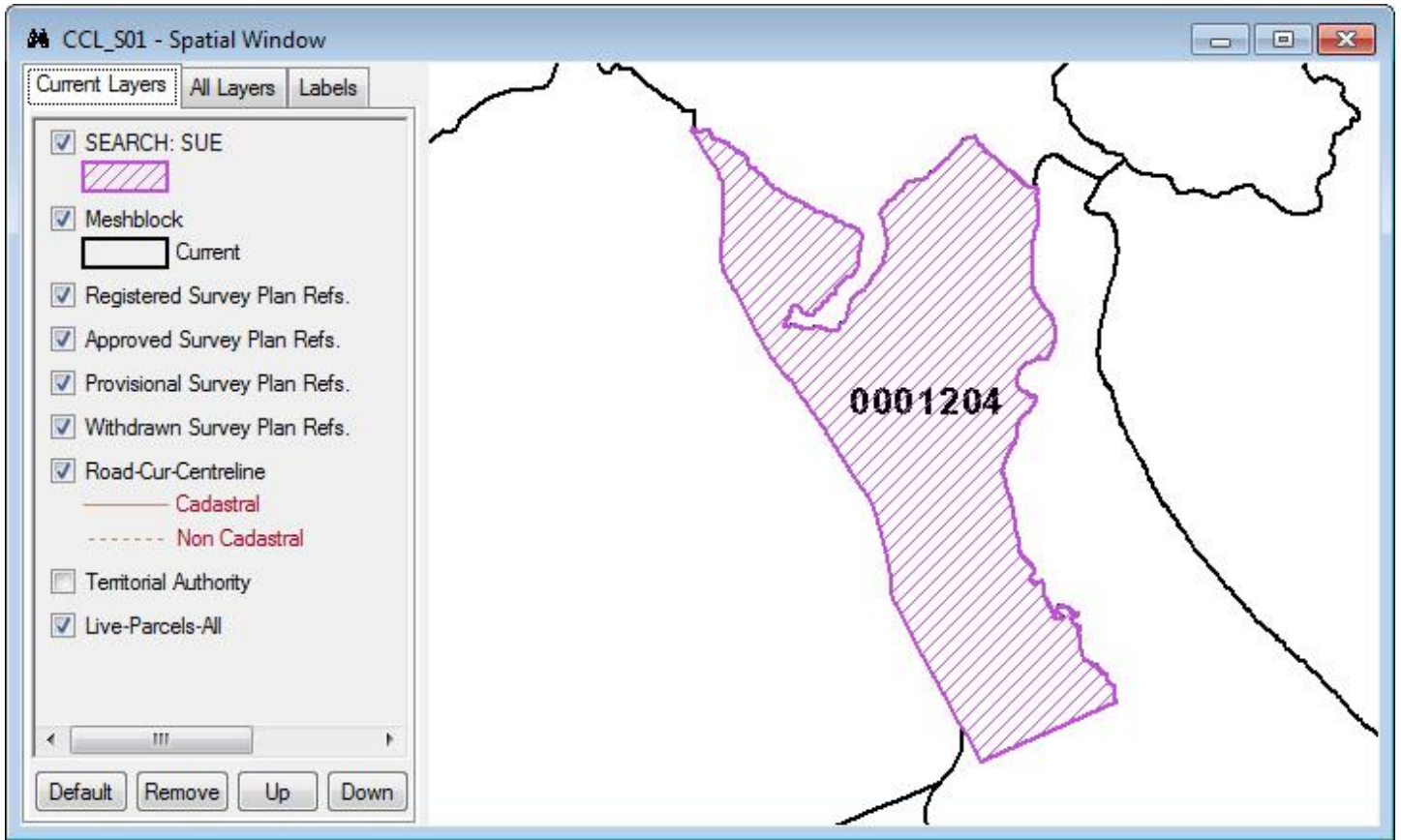


The object information tool will show the following fields:

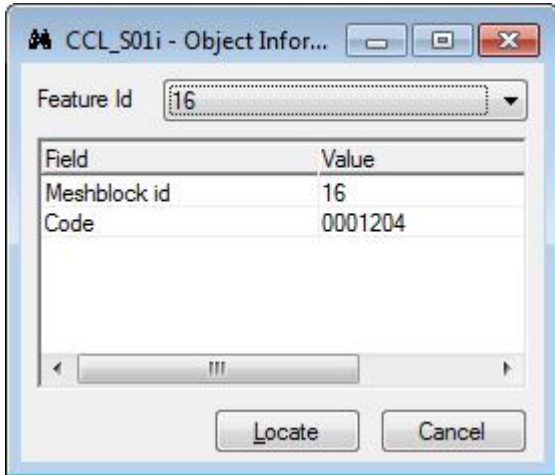


Meshblock Code SUE Search/Object Information

The Spatial Window will retrieve and display the new Meshblock layer:

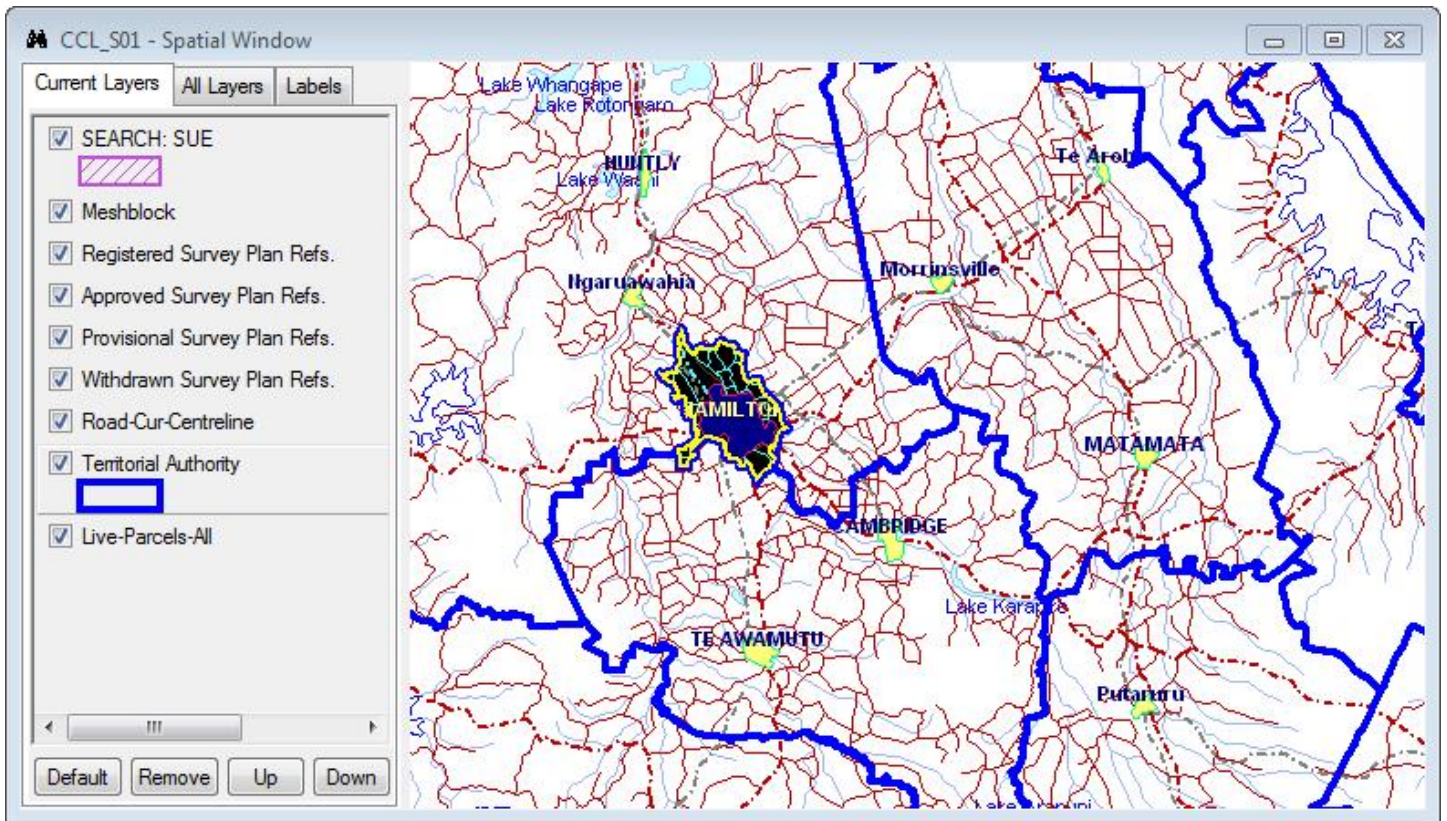


The object information tool will show the following fields for Meshblocks:

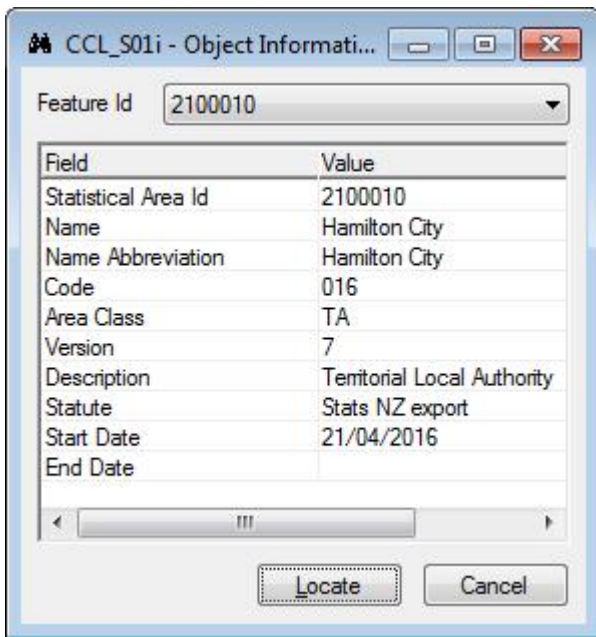


Statistical Area (TA)

As Statistical Area has been removed from the Static Unique Entity (SUE) Search, the Territorial Authority Area is no longer be searchable. However, the layer will still be displayed if enabled:



The object information for TA's shows the following fields:



[Request Manual Copy enhancements](#)

LINZ Ref: LOLCM-55 & LOLCM-56

Enhancements to improve the usability of the Request Manual Copy screen and also collect more accurate information regarding the request.

Introduction/Summary

In the Landonline 3.14 release, several changes have been made to improve the usability of creating Request Manual Copy (RMC) requests. Among the key changes are:

1. Landonline will now check for existing Surveys/Titles/Instruments. This helps users avoid ordering records that can be found via Landonline Searches.
2. RMC requests will now be visible, printable and show their status/progress in the Workspace Requests tree. This will enable users to manage multiple RMC requests.
3. Requests to cancel in progress RMC requests can now be sent from the Workspace Requests Tree
4. A 'Help' button has been added to the screen to provide easy access to the Help page

3.14 RMC changes are set out below under the following headings:

1. Request Manual Copy screen
2. Check for existing Landonline Instruments, Titles and Surveys
3. Changes to the Requests tree
4. RMC statuses
5. Cancellation of RMC requests
6. Printing RMC requests

1. Request Manual Copy screen

The following changes have been made to RMC requests created from Searches | Request Manual Copy:

If you re-select 'Use Landonline Contact Details' this will clear any details you may have entered in the Recipient Contact Details fields and will re-display the system held details.

The Recipient Contact Details fields cannot be used to update your own user details. You still need to access 'My Details' in Workspace for that.

1. Hover over text is available for the following fields and Certified Copy checkboxes:

Record Number

[Enter the record number of the record required.]

Instrument/Plan Type

The Instrument/Plan type of the record. e.g. Discharge, Mortgage, Transfer, Easement Certificate, Deed, Status Declaration etc.

Related Title/Plan

Where the record number was sighted e.g. from a plan, prior title, or other type of instrument.

Certified Copy (checkbox)

Check this checkbox only if you require a certified copy of a record for use in Court or for other evidentiary reasons.

2. Client reference field is now editable. Changes here will not affect the Client Reference in Searches
3. The “User Contact Details” data-window (pre Landonline 3.14) has been renamed to “Recipient Contact Details.” This screen is populated with the information of the logged on Landonline user by default and is un-editable
4. If a user selects the “Enter a different delivery address (unique to this request)” radio button the “Recipient Contact Details” fields become blank and are editable as follows:

The screenshot shows a web form titled "Delivery Details". At the top, there are two radio buttons: "Use Landonline Contact Details" (which is unselected) and "Enter a different delivery address (unique to this request)" (which is selected and highlighted with a red rectangular box). Below the radio buttons is a section titled "Recipient Contact Details". This section contains several input fields: "Phone", "Mobile", "Fax", and "Email" are on the left side, each with a corresponding text box. On the right side, there is a larger text box labeled "Postal Address".

If you re-select ‘Use Landonline Contact Details’ this will clear any details you may have entered in the Recipient Contact Details fields and will re-display the system held details.

The Recipient Contact Details fields cannot be used to update your own user details. You still need to access ‘My Details’ in Workspace for that.

5. As only 1 item is to be requested per RMC a ‘Next’ button has been added to the RMC screen. Pressing the 'Next' button saves the RMC and triggers a new draft RMC to open with the following fields prepopulated from the current RMC:
 - Land District
 - Record Type
 - Related Title/Plan
 - Client Reference
 - Recipient Details
6. Pressing the “Print” button saves and sends the RMC request. The RMC request then prints and the screen closes

2. Check for Existing Landonline Instruments, Titles and Surveys

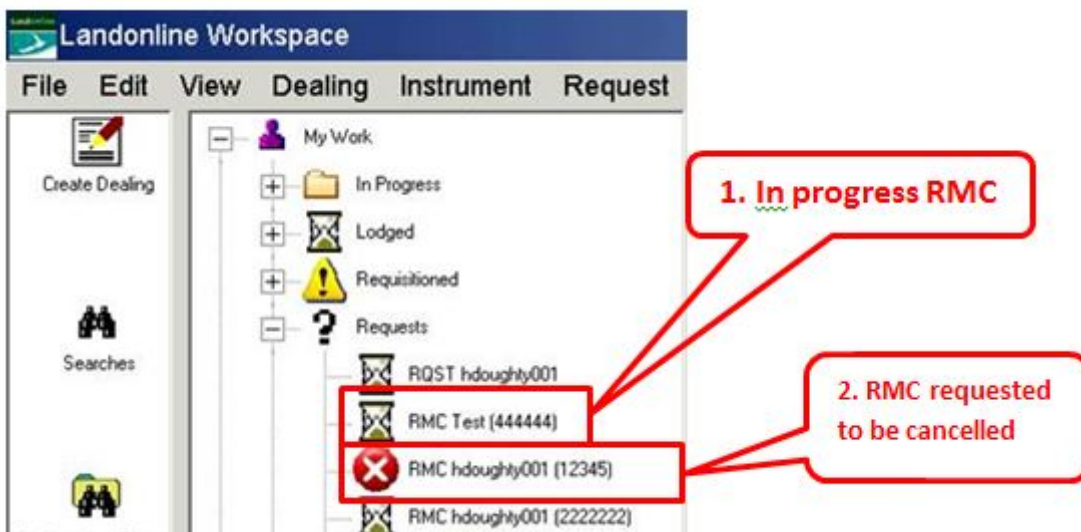
To prevent records from being ordered that already exist in Landonline - when a user creating a new RMC request saves (i.e. clicks the Print, OK or Next buttons) Landonline checks whether the Instrument, Title or Survey is currently in Landonline. Where a record does exist the following message displays:



If the user presses “Yes” the RMC request is saved and sent. If the user presses no they are returned to the RMC request screen

3. Changes to the Requests tree

RMC requests will now be visible in the Workspace Tree in the Requests folder below any other request types:



In progress RMC requests are represented with either:

1. *An hourglass icon* – RMC is in progress/being processed by LINZ, or;
2. *A red circle with cross* – workspace user has requested for a RMC to be cancelled (see section 2 for cancellation of RMC requests)

Once a RMC request is completed, it will not be displayed in the Workspace Tree.

Along with these new icons in the requests tree, RMC requests have the following formats:

1. *Client reference entered* – RMC <Client Ref> (Record Number), or;
2. *No client reference* – RMC <Request Id> (Record Number)

4. RMC statuses

The status of a RMC request can be viewed by selecting the RMC in the request tree. This presents the following structured text view of the request:

Landonline

Toitu te Land whenua Information New Zealand

Request Manual Copy

Request Id: 9000159 **Status:** Pending

Record Type: Instrument **User:** hdoughty001

Record Number: 121121 **Request Date:** 20/07/2016 10:56:42

Instrument/Plan Type: **Client Reference:** achitty001

Related Title/Plan: **Land District:** Gisborne

Certified Copy: **Delivery Method:** Email

Firm: Buddle Findlay

Requestor Comments:

*** End of Report ***

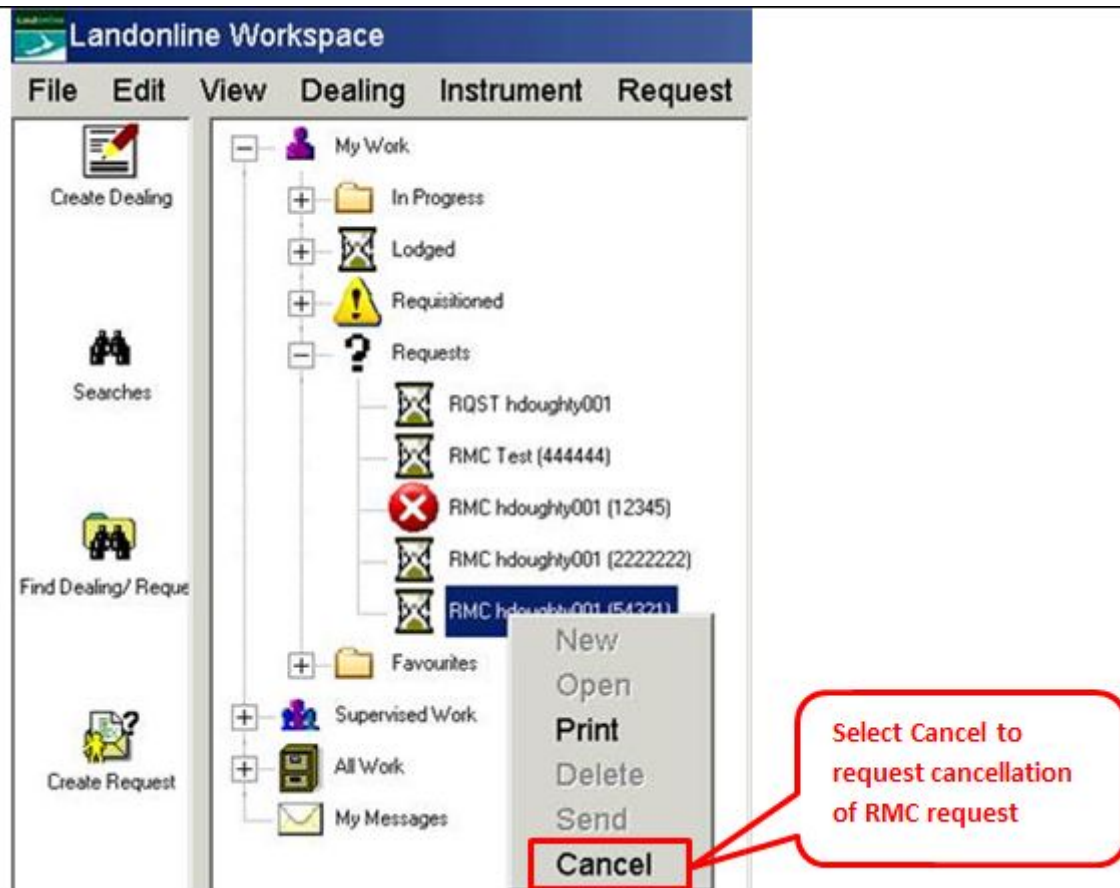
RMC request statuses are as follows:

Status	Description
Pending	RMC request has been created by the workspace user and is waiting in the queue to be processed by LINZ
Current	RMC request has been allocated to a LINZ staff member for processing
Investigation in progress	RMC request is being investigated by LINZ staff
Being processed	RMC request is being processed (e.g. a record is being ordered)
Request to cancel	Workspace user has requested cancellation
Cancelled	RMC request has been cancelled and is waiting for LINZ to complete the cancellation at which time the request will disappear from the Workspace request tree

5. Cancellation of RMC requests

Workspace users can request cancellation of an 'in progress' RMC request after it has been created. To request cancellation:

1. Select the RMC request from the request tree, then:
2. Right click the selected request, then:
3. Select Cancel from the pop-up menu:



Once cancellation of the RMC request has been requested, the status of the request will update to “Request to Cancel” and LINZ staff will be notified that the request is to be cancelled.

6. Printing RMC requests

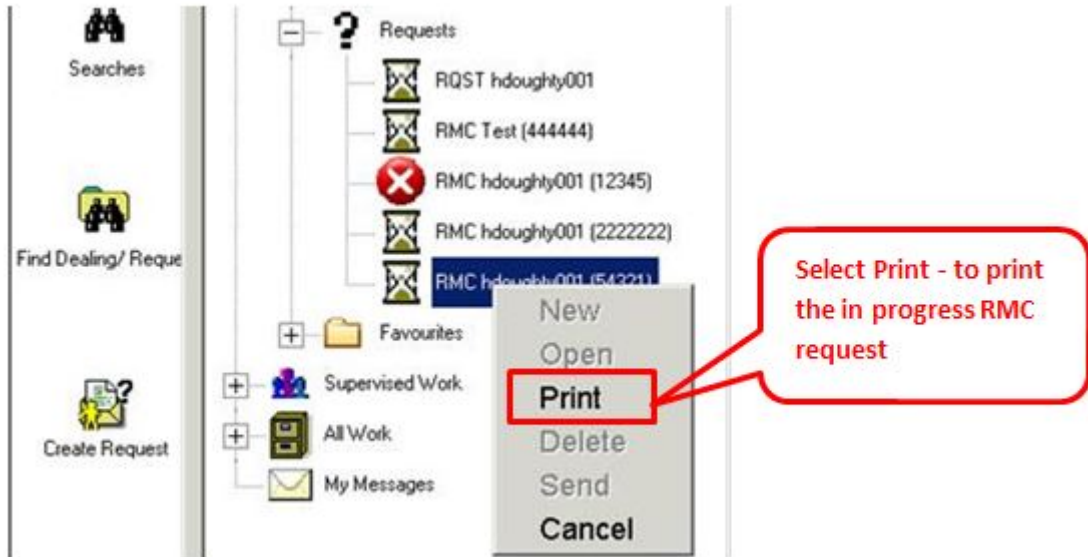
Prior to 3.14 it was only possible to print a screenshot of a RMC request. In the 3.14 release it will be possible to print the summary view of the RMC:

There are two ways to print a RMC request:

1. From the RMC Request screen – Press the Print button (see section 1 for a full screenshot):



2. From the Requests tree in workspace:
 1. Select the RMC request from the request tree, then:
 2. Right click the request, then:
 3. Select print from the pop-up menu



Last Updated: 9 September 2016