

Our Ref DOIA 23-209

15 June 2023

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Dear ██████████

Response to your official information request

Thank you for your official information request received on 5 June 2023 for:

1. *"Any materials used by Land Information New Zealand (LINZ) to process OIA requests, including internal documents that contain relevant policies, principles, rules, guidelines or templates.*
2. *Any additional information on how LINZ makes decisions under the OIA when the information requested has a Māori or Te Tiriti o Waitangi aspect.*
3. *If and when any of the materials that fall within the scope of (1) or (2) are due to be reviewed".*

In relation to part 1 of your request attached is a copy of various OIA guidance material which is released with one redaction under section 9(2)(a) to protect the privacy of natural persons..

Toitū Te Whenua Land Information New Zealand (LINZ) does not have any additional information in relation to part 2 of your request.

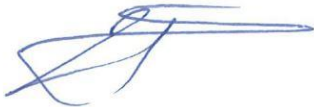
With regard part 3 of your request LINZ continually reviews the guidance material to ensure that it continues to reflect "best practice" and incorporates any updated OIA guidelines from the Office of the Ombudsman.

If you wish to discuss this decision with us, please feel free to contact ministerialsupport@linz.govt.nz

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note, this response letter outlining our decision on your request, **with your personal details withheld**, and any attached documentation will be published on the Toitū Te Whenua Land Information New Zealand's website. This is likely to be published by 31 July 2023

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Simon Skews-Poole', with a stylized flourish at the end.

Simon Skews-Poole
Manager
Ministerial Support & Official Correspondence

Proactive Release