
From: Trudy Whitlow [s 9(2)(g)(ii)]
Sent: Tuesday, March 5, 2024 10:43 AM
To: Kennie Critchlow [s 9(2)(g)(ii)]
Cc: Natalie Enright [s 9(2)(g)(ii)] Luanne Razak [s 9(2)(g)(ii)] Jason Notman [s 9(2)(g)(ii)]
Subject: RE: Former Napier Prison - 55-57 Coote Road NapierHi Kennie

The termination notice is just for the prison, not the houses. There will be a process. You will need to reach out to Luanne.

I would expect you to read the lease, check the termination clause, write a memo for termination based on H&S grounds, discuss with your senior and legal an appropriate notice period, prepare the notice in consultation with legal, send to Jason for review, send to me for review with memo.

Do not send to the tenant. We will have to have a hui to discuss the best way to serve notice on this one.

Regards Trudy Whitlow

From: Kennie Critchlow [s 9(2)(g)(ii)]
Sent: Tuesday, March 5, 2024 9:59 AM
To: Trudy Whitlow [s 9(2)(g)(ii)]
Subject: RE: Former Napier Prison - 55-57 Coote Road Napier

Hi Trudy,

Are we just terminating the lease of the prison or also the residential tenancies on this site?

Can you please confirm I have correctly understood the steps you want me to take for the termination notices?

1. Draft termination letter
2. Send to Jason for his approval
3. Send to Legal for their review
4. Send to Leader for her approval
5. Send to tenant

Thanks,
Kennie Critchlow
CRS - Portfolio Manager
Built Structures – North Island East Coast (Non Residential)
Crown Property

[s 9(2)(g)(ii)]

Mon	Tues	Wed	Thurs	Fri
	✓		✓	✓
✓ = Normally in the office = Normally working remotely				



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From: Trudy Whitlow [s 9(2)(g)(ii)]

Sent: Thursday, February 29, 2024 9:39 AM

To: twaka@gmail.com

Cc: Alex Cresswell [s 9(2)(g)(ii)] ; Kennie Critchlow [s 9(2)(g)(ii)]

Subject: Former Napier Prison - 55-57 Coote Road Napier

Kia ora Toro

Thank you for meeting Alex and I at the above site on 13 February.

Below are my contact details. I will be in touch regarding the tenancy arrangements.

If you would like to discuss anything with me, please reach out on 027 777 5381.

Ngā mihi, Trudy

Trudy Whitlow (she/her)

Kaiarahi / Leader - Crown property

[s 9(2)(g)(ii)]



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